

Sacred Heart University



Student Handbook 1990-91



TABLE OF CONTENTS

Section	Page
The University	3
Map of Campus	4
University Phone Directory	6
Academic Calendar	8
Academic Information	9
General Information	16
Student Governing Organizations	19
Student Activities at Sacred Heart	21
Special Student Events at SHU	22
Student Clubs and Organizations	24
Policies For Clubs and Organizations	32
Athletics	36
Calendar	43
University Services	52
University Rules and Regulations	60
Substance Abuse Policy	63
University Policy on Sexual Harassment	66
University Smoking Policy	66
Judicial System	67
A Senior Looks Back	Back Cover

The provisions of this handbook do not constitute a contract. The handbook provides information, regulations, and activities at Sacred Heart University. In many cases more detailed information is available. The statements and information contained herein are subject to change at the discretion of Sacred Heart University at any time.



Dear Student,

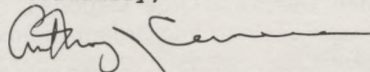
Welcome to Sacred Heart University for the 1990-91 academic year. We look forward to exciting changes on campus during this new decade--changes that will enhance and broaden student life.

Your Student Handbook is a valuable guide to the policies, resources and activities at your University. It will serve as a ready reference for much of what you need to know about student life. I urge you to keep it accessible and to take full advantage of the opportunities outlined in the Student Handbook and to participate in the activities of your choice.

It is important to me that the quality of your life at Sacred Heart is filled with a personal touch. We have a dedicated, hard-working Student Services staff that is always willing to listen and to help you. Please do not hesitate to call on them.

I wish you much success and satisfaction throughout the year. Again, on behalf of the University community let me extend our sincerest greetings.

Cordially,


Anthony J. Cernera, Ph.D.
President

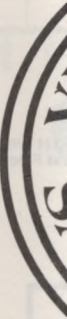
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UNIV



THE UNIVERSITY

THE UNIVERSITY:

Sacred Heart University in Fairfield is a private, independent, non-residential institution of higher learning serving the people of Southwestern Connecticut.

Located on 53 suburban acres near the Fairfield/Bridgeport line, the University was founded in 1963 by the Most Reverend Walter W. Curtis, Bishop of the Diocese of Bridgeport. Since its beginning, Sacred Heart has grown dramatically from an original student body of 173 to the nearly 5,000 undergraduate and graduate men and women participating in full- and part-time day and evening programs at present. Bishop Curtis has seen the fulfillment of his vision — a teaching institution that provides quality education at an affordable cost to commuting students.

To help its students reap the personal and professional rewards an education can bring, the University underscores personalism, reaching out to traditional age students coming directly from high school and adult men and women reentering the mainstream of education. Rooted in the Catholic tradition, Sacred Heart University challenges its students to open their eyes, ears, minds and hearts to new thoughts, knowledge, the environment and the evolving world.

Sacred Heart University offers educational opportunities to students of all ages and of all sex, race, color, religion, national or ethnic origin, or physical disability.

UNIVERSITY SEAL



MAILING ADDRESS

Sacred Heart University
5151 Park Avenue
Fairfield, CT 06432

NICKNAME/MASCOT

The nickname of the
Athletic teams is
"The Pioneers"

UNIVERSITY COLORS

The official colors of
Sacred Heart University
are scarlet and white.

Sacred Heart University

Fairfield, CT.

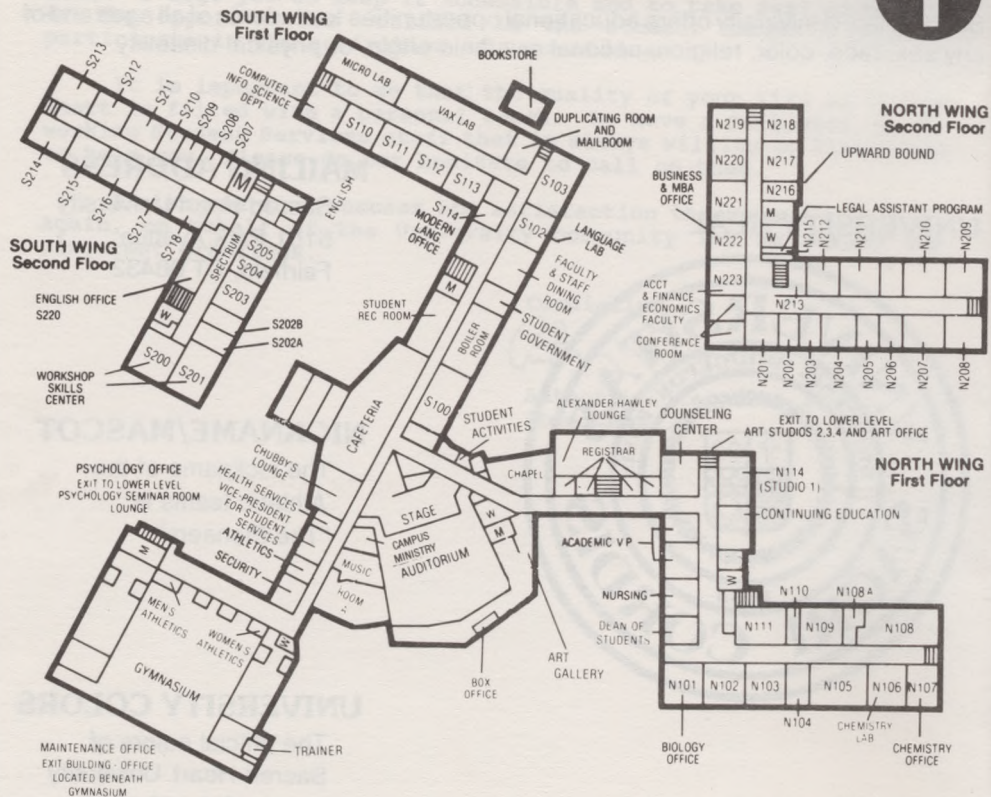
THE CAMPUS

1. Academic Center
2. Campus Center
3. Administration Building
4. Library
5. Jefferson House
6. Park Avenue House



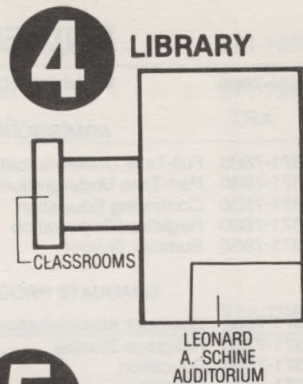
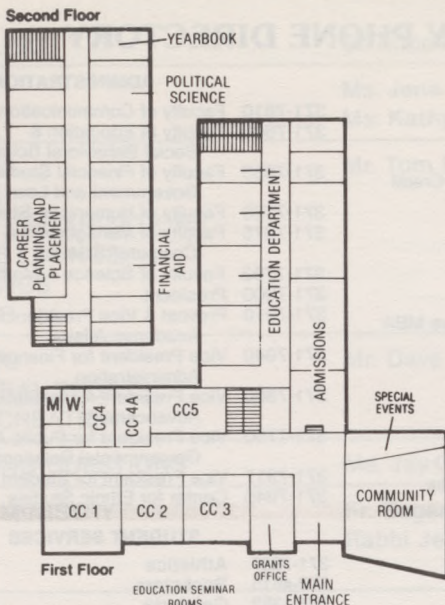
ACADEMIC CENTER

1



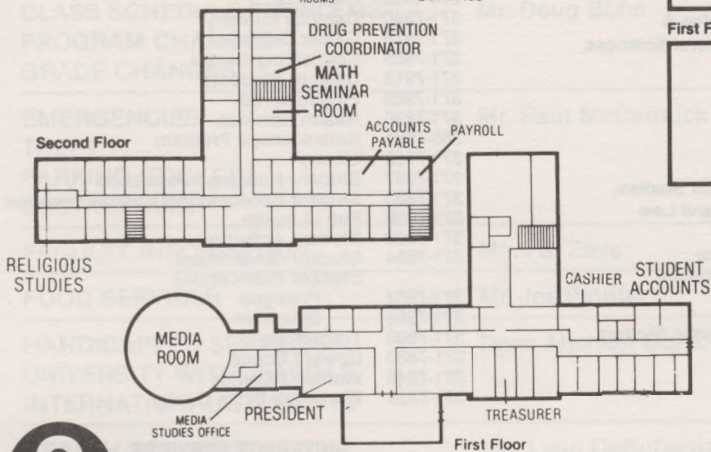
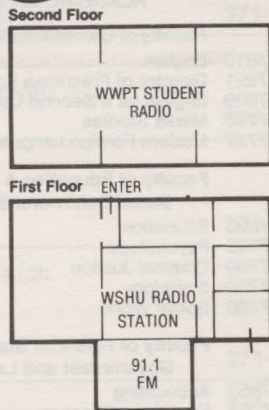
2

CAMPUS CENTER



5

83 JEFFERSON



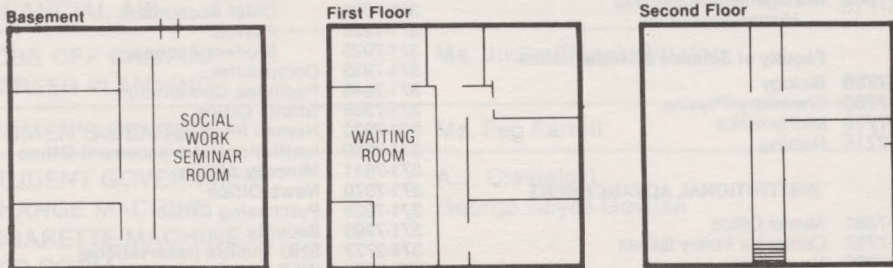
CLASSROOMS WITH PREFIXES:
 AD = Administration Building
 CC = Campus Center
 L = Library

3

ADMINISTRATION BUILDING

6

PARK AVENUE HOUSE



Offices of Department of Sociology, Social Work and Criminal Justice

UNIVERSITY PHONE DIRECTORY

371-7999

INFORMATION

ADMISSIONS

371-7880 Full-Time Undergraduate
371-7830 Part-Time Undergraduate & Non-Credit
371-7830 Continuing Education
371-7890 Registrar/Registration
371-7830 Summer School

GRADUATE PROGRAMS

371-7850 Business Administration/Executive MBA
371-7730 Religious Studies
371-7800 Education
371-7844 Nursing
371-7830 Graduate Studies Office

ACADEMIC AFFAIRS

Faculty of Communication Studies

371-7810 English
371-7821 Director of Freshman English
371-7829 English as a Second Language
371-7740 Media Studies
371-7727 Modern Foreign Language

Faculty of Education & Social Behavioral Sciences

371-7800 Education
371-7720 Psychology
371-7760 Criminal Justice
371-7760 Sociology
371-7760 Social Work

Faculty of Financial Studies, Government and Law

371-7953 Accounting
371-7953 Economics/Finance
371-7960 Legal Assistant Program
371-7992 Political Science

Faculty of Humanistic Studies

371-7737 Art
371-7730 History
371-7735 Music
371-7807 Philosophy
371-7730 Religious Studies

Faculty of Management & Computer Science

371-7799 Computer & Information Sciences
371-7852 Management/Marketing/
Human Resources

Faculty of Science & Mathematics

371-7780 Biology
371-7793 Chemistry/Physics
371-7770 Mathematics
371-7715 Nursing

INSTITUTIONAL ADVANCEMENT

371-7861 Alumni Office
371-7751 Center for Policy Issues
371-7970 News Office
371-7750 Public Affairs/ Governmental Relations
371-7967 Special Events

ADMINISTRATION

371-7810 Faculty of Communication Studies
371-7800 Faculty of Education & Social Behavioral Sciences
371-7953 Faculty of Financial Studies, Government and Law
371-7730 Faculty of Humanistic Studies
371-7875 Faculty of Management & Computer Science
371-7793 Faculty of Science & Mathematics
371-7900 President
371-7910 Provost & Vice President for Academic Affairs
371-7940 Vice President for Finance & Administration
371-7860 Vice President for Institutional Advancement
371-7750 Vice President for Public Affairs/ Governmental Relations
371-7917 Vice President for Student Services
371-7945 Center for Ethnic Studies

STUDENT SERVICES

371-7827 Athletics
372-4615 Bookstore
374-1352 Cafeteria
371-7840 Campus Ministry
371-7975 Career Services
371-7955 Counseling Center
371-7913 Dean of Students
371-7980 Financial Aid
371-7838 Health Services
365-7581 Kaleidoscope Program
371-7700 Library
371-7937 Student Housing Information
371-7830 Student Services/Continuing Education
371-7956 Pub - Lounge
371-7969 Student Activities
371-7954 Student Government
Student Publications
371-7962 Prologue
371-7963 Spectrum
371-7890 Transcripts
371-7866 Upward Bound
371-7845 Women's Center
371-7820 Workshop Skills Center

UNIVERSITY SERVICES

371-7877 Audio Visual Department
371-7936 Bookkeeping Department
371-7930 Accounts Payable
371-7923 Cashier
365-7666 Chief Accountant
371-7932 Payroll
371-7925 Student Accounts
371-7935 Comptroller
371-7846 Facilities Coordinator
371-7958 Grants Office
371-7920 Human Resources Office
371-7860 Institutional Advancement Office
371-7911 Minority Affairs
371-7970 News Office
371-7929 Purchasing Office
371-7995 Security
374-2777 SHU Theatre (reservations)
371-7870 WFF Maintenance
371-7989 WSHU
371-7988 WSHU Newslite
365-7669 WWPT

INSTANT DIRECTORY

COUNSELING	Sr. Anne-Louise Nadeau	371-7955
HOUSING	Ms. Jena Schaefer Ms. Kathy Duggan	371-7937 TBA
ACTIVITIES ID CARDS STUDENT ORGANIZATIONS CHUBBY'S LOUNGE CLASS RINGS FACILITIES	Mr. Tom Kelly	371-7969
ATHLETICS INTRAMURAL SPORTS OPEN RECREATION	Mr. Dave Bike	371-7827
BILL PAYING QUESTIONS	Ms. Jay Guastella	371-7927
CAMPUS MINISTRY	Fr. Eugene Kole Rabbi Jerome Wallin	371-7840
CLASS SCHEDULE PROBLEMS PROGRAM CHANGES GRADE CHANGES	Mr. Doug Bohn	371-7890
EMERGENCIES THEFT PARKING STICKERS LOST & FOUND	Mr. Paul McCormick	371-7995
FACULTY INFORMATION	Ms. Pat Zelle	371-7910
FOOD SERVICES	Mr. Joe Petite	374-1352
HANDICAPPED SERVICES UNIVERSITY WITHDRAWALS INTERNATIONAL STUDENTS	Dean Michael Bozzone	371-7913
HEALTH SERVICES NURSE'S OFFICE	Ms. Lynn DeRobertis	371-7838
JOBS ON CAMPUS FINANCIAL AID	Ms. Julie Savino	371-7980
JOBS OFF CAMPUS CAREER PLANNING	Ms. Judie Filipek-Rittaler	371-7975
WOMEN'S CENTER	Ms. Peg Farrell	371-7845
STUDENT GOVERNMENT CHANGE MACHINE CIGARETTE MACHINE REC ROOM	A.J. Ciesielski George Reyes-Gavilan	371-7954

ACADEMIC CALENDAR 1990 - 91

FALL SEMESTER

Orientation and Registration	Thurs - Fri, Aug. 21 - 31
Labor Day (University Closed)	Monday, September 3
Classes Begin	Wednesday, September 5
Columbus Day (University Closed)	Monday, October 8
Last Day to Withdraw Without Penalty	Tuesday, October 9
Make-up Date for Missed Classes	Friday Evening, October 12
Last Day to Remove Incompletes from Spring and Summer Sessions	Tuesday, October 16
Mid-Semester Exam Period	Wed - Tues, October 17 - 23
Mid-Semester Grades Due	Wednesday, October 24
Thanksgiving Holiday (No Classes)	Wed - Sat, November 21 - 24
Make-up Date for Missed Classes	Friday Evening, Nov. 30
Last Day of Classes	Monday, December 10
Final Exam Period - Day Students	Tues - Tues, Dec. 11 - 18
Continuing Education Students	Tues - Mon, Dec. 11 - 17
Christmas Holiday (University Closed)	Mon - Fri, December 24 - 28
New Year's Holiday (University Closed)	Mon - Tues, Dec. 31 - Jan. 1

SPRING SEMESTER

Orientation and Registration	Mon - Wed, January 7 - 16
Classes Begin	Thursday, January 17
Martin Luther King Jr. Day (University Closed)	Monday, January 21
Washington's Birthday (University Closed)	Monday, February 18
Last Day to Withdraw Without Penalty	Wednesday, February 20
Last Day to Remove Incompletes from Fall Semester	Wednesday, February 27
Make-up Date for Missed Classes	Friday Evening, March 1
Mid-Semester Exam Period	Mon - Sat, March 4 - 9
Mid-Semester Grades Due	Monday, March 11
Spring Break (No Classes)	Mon - Sat, March 11 - 16
Easter Holiday (No Classes) (University Closed)	Thurs - Sun, March 28 - 31
Make-up Date for Missed Classes	Thurs - Fri, March 28 - 29
Last Day of Classes	Friday Evening, April 19
Final Exam Period - Day Students	Monday, April 29
Continuing Education Students	Tues - Tues, April 30 - May 7
Commencement	Tues - Mon, April 30 - May 6
Memorial Day (University Closed)	Saturday, May 18
Independence Day (University Closed)	Monday, May 27
	Thursday, July 4

ACADEMIC INFORMATION

Educational Policies and Regulations

The Academic Year

The academic year consists of two 15 week semesters. In addition, there are two summer sessions. The University offers day, evening, and Saturday courses. The Continuing Education school year calendar runs concurrently. The University uses the semester credit hours system of awarding credits. A semester credit hour is earned for satisfactory work in a 50 minute period of class per week for a semester. For a laboratory course, a longer period of laboratory work is required for a semester credit hour.

Registration

All students may register either by mail (using the appropriate Registration Form) or in person during the registration period. The registration schedule, course offerings, and registration forms are available from the Office of the Registrar: (203) 371-7890; Hours: Monday - Thursday, 8:30 A.M.-8:00 P.M.; Fridays, 8:30 A.M. - 4:00 P.M.

New students interested in full-time study must apply to the Office of Admissions for matriculation prior to registration. For an appointment, contact the Office of Admissions: (203) 371-7880.

All tuition and fees must be paid according to payment schedules established by the Office of the Vice President for Finance and Administration and the Registrar; other arrangements may be made with the Director of Financial Aid.

Academic Advising is provided to assist students in the selection of courses; however, each student is fully responsible for the courses selected.

Program Changes

Students are permitted to change their course selection only within the first week of the semester. A nominal charge for changes is assessed. The procedure for program changes is available at the time of registration each term from the Registrar's Office. The procedure must be followed in order to ensure course registration and the proper issuance of refunds as listed under the section on fees.

Course Withdrawals

Any student who wishes to withdraw from a class must obtain an official Withdrawal Form from the Registrar's Office, have it signed by his/her Academic Advisor and by his/her Instructor, and return it to the Registrar.

Course withdrawals are permitted without grade penalty (W) only during the first five weeks of the semester (check the Academic Calendar for the exact date). After five weeks, the grade (W or WF) will be assigned by the course Instructor.

University Withdrawals

Any student who wishes to withdraw completely from Sacred Heart University must schedule an appointment with the Dean of Students. Just leaving the University does not constitute an official withdrawal. In addition, any refunds are based upon the official date of withdrawal. Students who will not return to Sacred Heart after any semester should also contact the Dean of Students' Office to officially withdraw.

Students who withdraw officially from the University during the first five weeks are assigned W's for their courses. Students withdrawing after the "last day for withdrawals" as listed in the catalog may receive a WF grade for a course at the discretion of the Instructor.

Refund Policy

Students who withdraw officially from Sacred Heart University are entitled to a proportional refund of their tuition **only during the first four weeks of the semester**. Refunds are granted only if a student completes the University withdrawal procedure. Refunds are based on the date of official withdrawal; students who simply stop attending and do not withdraw officially are not entitled to a refund.

Here is the tuition refund schedule:

Withdrawal Date	Refund
Before the start of classes	100%
During the first week	80%
During the second week	60%
During the third week	40%
During the fourth week	20%
Fifth week and after	0%

Part-time students who withdraw from individual classes are entitled to proportional refunds according to the schedule above based on the official date of withdrawal.

Full-time students who withdraw from individual classes and place themselves below 12 credits are still charged at the full-time rate and are not entitled to a proportional refund except during the first week of classes.

The System of Grades

The undergraduate system of grades, along with quality points issued for each grade, is presented below. The system of grades for each graduate program is listed in the appropriate graduate publication.

Grade	QP/Credit
A	4.00
A -	3.75
B +	3.50
B	3.00
B -	2.75
C +	2.50
C	2.00
D +	1.50
D	1.00
F	0.00
W	0.00
WF	0.00
FI	0.00

FI grades may be changed by completion of the course work deficiency no later than six weeks after the beginning of the following semester. For unusual circumstances, the period to remove an FI can be extended with the approval of the professor and the University Registrar.

A grade below "C" is not an acceptable grade in rhetoric or major course work. In addition, some courses have as their prerequisite a grade of "C" or better. A course must be repeated until a "C" or better is obtained. A repeated course can only be credited once toward the degree requirements.

Academic Forgiveness

When a failed course is repeated, only the most recent of the two grades will be counted in the computation of the Quality Point Average (QPA). The original grade will, however, be kept on the transcript, marked "repeat." This policy is limited to the first two "F's" received during undergraduate study. This process is not automatic — students who have repeated a course and wish to make an adjustment to their transcripts must submit the "Repeated Course Form" to the Registrar's Office.

Student Standing

Satisfactory academic progress is determined by two criteria: good academic standing and normal progress, as defined below:

Good Academic Standing

Credits Completed	Minimum Grade Point Average
0-25	1.5
26-40	1.6
41-55	1.7
56-75	1.8
76-90	1.9
over 90	2.0

Students below the above minimum grade point averages are placed on academic probation. If in subsequent semesters no improvement is shown, the student may be dismissed from the University.

Normal Progress

No. Full-Time Semesters Completed	Student Status	Credits Completed
2	Freshman	0-23
4	Sophomore	24-53
6	Junior	54-83
8	Senior	84-120

Students whose credits completed fall below the minimum listed are considered as not making normal academic progress. Many financial aid programs are contingent upon the student maintaining satisfactory academic progress.

Class Attendance

Regular class attendance is the responsibility of each student. Instructors are permitted to include a portion of the final grade for attendance. All work missed by absences from a class must be completed by the students. Excessive absence could result in failure of the course. Attendance policy is a matter between instructor and student in each individual course.

Academic Honors

Dean's List: The Dean's List is calculated on a semester basis. Full-time students who earn a grade point average of 3.4 or better are eligible for the Dean's List. Part-time students who complete 9 or more credits with a 3.4 or better, or 6 credits with a 3.75 or better are eligible for the Dean's List.

Graduation Honors: At graduation, students who complete the undergraduate program of study with the following cumulative averages are eligible for the listed honors:

Summa Cum Laude	3.8 or better
Magna Cum Laude	3.6 to 3.79
Cum Laude	3.5 to 3.59

Academic Honesty

The University places special emphasis on academic honesty. Plagiarism, theft of library books or other University equipment and all forms of academic dishonesty are subject to appropriate disciplinary action. Clear cases of academic dishonesty in any course will result in an F grade for that assignment or course or dismissal from the University. For any disciplinary action, the University affords a student the right of due process.



Academic Appeals

Any student placed on academic probation or dismissed can submit a request for change of status to the Academic Appeals Committee

Students who have been dismissed in previous semesters must obtain permission from the Academic Appeals Committee before reenrolling in the University. For more information, contact the Office of the Registrar.

Policy for Taking Courses at Other Institutions

All matriculated students must obtain the written approval of the Registrar to take courses at other institutions. If the course is a major requirement, the written recommendation of the Faculty Administrator must be submitted to the Registrar when requesting approval.

Students residing in the immediate commuting area of Sacred Heart University (i.e., Trumbull, Southport, Shelton, Westport, Monroe, Milford, Easton, Fairfield, Bridgeport, and Stratford) must take the courses at Sacred Heart University. Students requesting exemption from this policy must present a written appeal to the Registrar.

Social Security and Student Visa Certification

The Registrar is the official officer to issue certification of attendance for all government and private programs.

Waiver Policy

On occasion, it becomes necessary that degree requirements or other considerations involving University policies and regulations be modified, based on individual needs. A student wishing a modification in academic requirements should obtain the application for an Academic Waiver Form from the Office of the Vice-President for Academic Affairs. Completed applications should be submitted at least one semester prior to the completion of the degree. Types of Waivers include the following:

Proficiency: The University Core provides for proficiency waivers in the following areas: English Composition, Speech, Mathematics, and Modern Languages. The University officials to be contacted respectively are Director of Freshman Communication, Faculty Administrator of Science and Mathematics, and Faculty Administrator of Communications.

Proficiency waivers exempt the student from taking the course(s). No credits are awarded for the waived courses. Students who are proficient in one of the above listed areas should consider advanced standing credits through CLEP (College Level Examination Program) or LWX (Life-Work Experience).

Physical Handicap: Students who have a physical handicap, and for whom the completion of a specific degree requirement would cause undue hardship, can submit an appeal to the Vice-President for Academic Affairs for a waiver of that requirement.

Departmental Major Requirements: Substitutions for required major courses can be made only with the recommendation of the Faculty Administrator, the Assistant Vice President for Instruction, and the permission of the Vice-President for Academic Affairs. The total number of credits required cannot be less than the minimum requirements established in the curriculum (i.e., 30 credits for the Baccalaureate and 15 credits for the Associate degree).

One-Half of Major Courses in Residence: On occasion, a transfer student has completed a majority of courses offered by the major discipline. The Faculty Administrator can recommend to the Assistant Vice President for Instruction and to the Provost and Vice-President for Academic Affairs the reduction of one-half of the major courses in residence.

Others: On occasion, a required course is cancelled by the University; therefore, the Assistant Vice President for Instruction, after consultation with the Faculty Administrator of the discipline involved, may substitute a comparable requirement, preferably in the same or similar discipline.

Application for Graduation

In order to receive a degree, a student must complete all requirements of that degree as listed in the University Catalog and in the official registration guide as distributed by the Office of the Registrar. All students eligible for a degree must apply for graduation candidacy with the Registrar at least one semester before completing the degree. Failure to comply might result in a delay of receiving the degree by a semester.

All degree candidates have the right to graduate under the requirements which existed at the time of their matriculation as long as continuous enrollment has been maintained. Continuous enrollment means that a student does not allow a twelve-month period to pass without taking at least one course. If the new requirements are to the student's advantage, the student may elect to take that sequence as a whole.

Transcripts

The transcript contains the official academic record of the student. Official transcripts are sent at the written request of the student to other universities, graduate schools or prospective employers. The student's written consent must be received before a transcript will be released. The student can complete a Transcript Request Form available in the Registrar's Office, or send a written request. A fee of \$3.00 is charged for each transcript requested. Transcripts will be withheld if the student has a financial obligation to the University. Two weeks should be allowed for the processing of a transcript.

Access to Student Records

The 1974 Family Education and Privacy Act (Buckley Amendment) defines students' rights of access to records and information maintained by the University.

- 1) As a student at Sacred Heart University, you have the right to view any records which directly involve you, except for financial records and statements given by your parents to the Financial Aid Office, medical records supplied by a physician, and confidential letters and statements of recommendations.
- 2) Parents of a dependent child (one who is listed as a dependent on their IRS Form) also have access to these records without the student's permission.
- 3) Student records (excluding medical records) are also available without prior consent to University staff members as legitimate need arises, to officials of other schools where a student seeks to enroll, to authorized representatives of Federal and State Government for federal program purposes, and to state and local authorities with specific reporting requirements.
- 4) No one else has the right of access to this material without the prior written consent of the student/parents involved.
- 5) It is important to note that some information is designated as "Directory Information" and is available to individuals, agencies and organizations within and without the University.

Sacred Heart University list the following as "Directory Information":

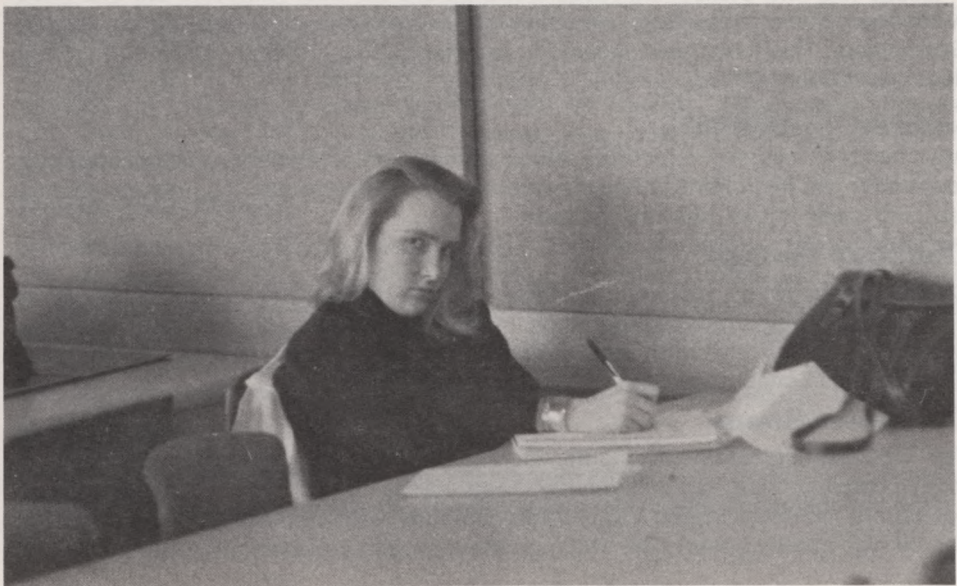
- name
- address
- telephone
- date/place of birth
- date of attendance
- major field of study
- degrees, awards
- most recent prior educational institution
- participation in officially recognized sports/activities
- height/weight of student athletes

A student, however may refuse the release of any or all of this "Directory Information" by stating this in writing to the Dean of Students (N 118) during the first two weeks of each semester.

- 6) A student has the right to amend or rebut any misleading evidence by adding his/her own comments.
- 7) A student who wishes to examine his/her records must fill out a form at the Dean of Students' (N 118) and schedule an appointment to view his/her files. Copies are available at cost.

The Faculty Senate

The Faculty Senate consists of three faculty members from each Faculty area plus three members from the faculty-at-large. The President and the Academic Vice President serve on the Senate as nonvoting ex-officio members. A representative of the students (selected by the Student Government) and a representative of the evening students (selected by the Continuing Education Council) serve on the Faculty Senate as nonvoting members. The Senate derives its authority from the President of the University. It initiates, reviews, and makes recommendations on policies and procedures for the University in the areas of academics and faculty affairs.



GENERAL INFORMATION

Automated Teller Machine:

An Automated Teller Machine (ATM) is located adjacent to the Mail Room in the South Wing. This machine accepts Yankee 24 cards, and is limited to cash withdrawal.

Bookstore:

The bookstore caters to all students' needs. The bookstore carries textbooks, clothing, supplies, stuffed animals, greeting cards, emblematic giftware and snacks. Special orders are welcome. The bookstore accepts cash, checks, Visa, Mastercard, and Discover Card.

Returns Policy: All course textbooks may be returned for refund or exchange within 14 days from the first day of classes. Thereafter, textbooks may be returned within 24 hours from the time of purchase. Save your receipt and order form, as it is required for all returns. Books must be in original purchase condition with no markings.

Store hours: Normal semester hours are Monday and Tuesday - 9:00 a.m. to 6:00 p.m.; Wednesday and Thursday - 9:00 a.m. to 5:00 p.m.; Friday - 9:00 a.m. to 3:00 p.m. The bookstore extends its hours at the beginning of each semester and during book buy. The hours are posted monthly on the bookstore door and at locations around campus.

Cafeteria:

The University Cafeteria is operated by Joseph's Food Service, and is open Monday - Thursday 7:30 a.m. to 9:00 p.m., Friday 7:30 a.m. to 2:30 p.m. and Saturday 8:30 a.m. to 11:30 a.m. The cafeteria strives to provide quality food at an affordable price. Suggestions are always welcome.

Change Machine:

A change machine accepting one dollar bills is owned and operated by the Student Government. This machine is located in the South Wing, directly adjacent to the Student Government Office.

Change of Address:

Any change in a student's marital status, address, and/or telephone number should be reported to the Registrar's Office (day students) or to the Continuing Education Office (evening students) as soon as possible.

Chubby's Lounge:

Chubby's Lounge is a multi-purpose room. During the day, the lounge is open to all students as a place to relax and study. In the evening, the lounge is open to all students as a place to socialize and have fun. Various programs are hosted here, and beverages and snacks are sold at a reasonable price.

Computer Room:

The TIE/Communications Computer Center addresses the high-tech demands of today, housing mainframe computers and hands-on equipment. The mainframe computers include a Digital VAX 11//750 computer with 60 terminals, and a laser to assure high quality output. The VMS operating system provides batch and interactive

access to various compilers, editors, and software including: COBOL, APL, C, PASCAL, FORTRAN, MODULAR 2, BASIC, EDT. Also available is a MIPS M/120 RISC computer with 25 terminals, running the UNIX operating system, and the programming language ADA, which has been adopted by the Department of Defense as its standardized programming language.

The Sacred Heart University Computer Center also supports access to Yale University's two IBM 4341 computers through an extensive telecommunications network. A wide complement of programs and other software is available. This includes WBASIC, PL/1, APL, WPASCAL, C, BAL, SAS, SPSS, BMDP, PEC, LIDA, TPL, SPIRES, YPANEL, EASYTRIEVE, WATFILE, CSMD, DYNAMO, GPSS, SIMSCREPT, IMSL, NAG, LINDO, WECRIPT, AND YEDIT.

The Computer Center also houses 60 personal computers and 10 printers which are available for general student use. Following is a list of software that is available for use: dbase 111+, PC Focus, Framework, Lotus 1-2-3, Profit, SPSS PC+, Wordstar, and WordPerfect. The Computer Center is open from 8:30 a.m. to 11:00 p.m. on Monday - Thursday, and from 8:30 a.m. - 5:00 p.m. on Friday, and 10:00 a.m. to 6:00 p.m. on Saturday and Sunday.

Copy Machine:

A customer operated copy machine is located adjacent to the Student Government Office. Copies are 10¢ each.

Lockers:

A limited number of lockers are located in the Main Academic Building. Any student desiring a locker to store books, supplies, coats, etc., need only locate an empty one along the corridors and report to the Activities Office which locker was selected. Please note that any locks left on over the summer will be cut off.

Use of student lockers does not ensure a right to privacy. Lockers are University property and the University reserves the right to inspect the lockers with just cause.

Public Telephones:

Pay phones are located in the following places on campus: directly outside the far entrance to the University by Security, directly across from the Chapel, across from the gym, and in the North Wing stairwell. There are also phones in the Library and in the Campus Center.

Recreation Room:

A recreation room (Croffy's Place) is located in the main building across from the Student Government Office and next to the cafeteria. The rec room is a place for students to relax and associate with friends. Located here are a pool table, a television and an array of pinball and video games. All of the profits from these games are put into a Student Government fund for student use. The Rec Room is open weekdays from 7:30 a.m. to 11:00 p.m., Saturday 9:00 a.m. to 5:00 p.m. and Sunday 4:00 p.m. to 11:00 p.m.

School Rings:

Class rings are available and may be ordered from Josten Ring Company. A representative from this company visits the University regularly during the academic year.

Smoking:

Cigarettes are available on campus in the Bookstore and from a machine located adjacent to the Student Government Office. State Law prohibits smoking in all classrooms throughout the University and in all areas where No Smoking signs are posted. The official University policy on smoking can be found on page 66.

Soda Machine:

Soda is available from machines located throughout the University. Soda machines are located in the South Wing adjacent to the mailroom, in the North Wing in the stairwell, and next to the Gymnasium. Soda machines can also be found in the Campus Center and the Administration Building.

Weather Delays and Closing:

In the event that weather conditions require a delayed opening or a cancellation of classes, an announcement will be broadcast by 7:00 a.m. for the day classes, and 4:00 p.m. for the evening classes. If no announcement is made, classes will be held. Announcements will be made on the following area radio stations:

Bridgeport: WPKN, WEZN, WICC, WSHU
Milford: WFIF
Danbury: WLAD, WDAQ
Brookfield: WINE
Waterbury: WATR
New Haven: WPLR, WELI, WAVZ, WNHC

Hamden: WKCI
Greenwich: WGCH
Norwalk: WNLK
Stamford: WSTC, WJAZ
Westport: WDJF

Who's Who Among Students in American Universities and Colleges:

Any student graduating in May, December, or August may be eligible for inclusion in Who's Who if he/she meets the qualifications below:

- 1) A 2.75 cumulative average
- 2) Service to the University; participation in extra-curricular activities; or related community service.

Any student who would like to be considered for nomination must submit a written statement of application, a written explanation of his/her qualifications, and a letter of support from one or more SHU Faculty or Staff members to the Dean of Students' office by the end of October.

Yearbooks:

Students paying the activity fee may receive a yearbook, providing they reserve a yearbook in advance and pay the necessary fee. Yearbooks will be mailed to students' homes during the month of October.

Yearbook Pictures (Senior Portraits):

Any student planning to graduate in December, May, or August who would like his/her picture to appear in the Prologue yearbook should sign up for an appointment with the yearbook staff during September.

STUDENT GOVERNING ORGANIZATIONS

CLASS OFFICERS:

Four officers, consisting of a President, Vice-President, Secretary, and Treasurer, are elected into office each year by the members of each academic class. Their purpose is to represent the needs and interests of their class. Besides sponsoring activities such as mixers, bake sales, raffles, etc., class officers are instrumental in organizing many of the major events on campus, including Senior Week, Flea Markets, and the Annual Christmas Semi-Formal. In addition, they serve as liaisons between their classes and the Faculty, Staff, and Administration. All students are encouraged to contact their respective class officers with any ideas or suggestions they might have. Each has a mailbox located directly across from the Student Government Office.

Advisor: Mr. Tom Kelly, 371-7969

Class of 1991

President: Al Paolozzi

Vice-President: AnnMarie Melissano

Secretary: Linda Manna

Treasurer: Rob Kovacs

Class of 1992

President: Cathy Swenson

Vice-President: Ivan Mikolic

Secretary: Craig Reeves

Treasurer: Liz Guilmette

Class of 1993

President: Gino Cozza

Vice-President: Laurie Adams

Secretary: Jackie Ferrante

Treasurer: Kristen Wittmer



Cathy Swenson

President Class of 1992



Al Paolozzi

President Class of 1991



Gino Cozza

President Class of 1993

STUDENT GOVERNMENT

Student Government is the most powerful student organization on campus. It is comprised of a President, Vice-President, and five (5) representatives from each academic class, all popularly elected by the full-time student body. Student Government's primary purposes are to govern student affairs and to administer to the needs and wishes of its constituents. With an annual budget of \$95,000 (derived from the student

activity fee), Student Government funds, either partially or in full, such student services as the yearbook, the school newspaper, admission to sporting events, social and academic trips, mixers, and other campus activities. In addition, Student Government sponsors such major campus activities as the Last Day of Classes Parties and Harvest Weekend, and partially funds the SpringFest weekend and Senior Week.

A major arm of the Student Government is the Programming Board. This group meets weekly to establish a social calendar for the students including mixers, concerts, comedy nights, and trips. Students are encouraged to participate in the decision making process by getting involved. All meetings of Student Government are open to the entire student body and are held on Tuesdays at 11:00 a.m. in Room S112 of the Main Academic Building.

Advisor: Mr. Tom Kelly, 371-7969

President: A. J. Ciesielski, 371-7954

Vice-President: George Reyes-Gavilan, 371-7954

Programming Board Chairperson: TBA, 365-7675

Class of 1991

Representatives

Christine DeRosa
Marina DiGiorgio
Andy Madison
Al Paolozzi
Jodi Thomas

Class of 1992

Representatives

Liz Guilmette
Phil Howard
Ivan Mikolic
Craig Reeves
Cathy Swenson

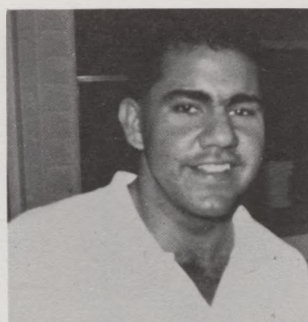
Class of 1993

Representatives

Sylvia Bennett
Gino Cozza
Jackie Ferrante
Todd Ross



A. J. Ciesielski
President



George Reyes-Gavilan
Vice-President

CONTINUING EDUCATION COUNCIL

The Continuing Education Council acts as a liaison between continuing education students and the University to provide representation of part-time students in University affairs and to promote and sponsor activities of interest to part-time students. Each semester, the Council awards 12 academic scholarships based on merit, not financial need. Interested part-time students are encouraged to apply.

Advisor: Ms. Peggy Farrel, 371-7845

Council Members

Lisa Bronowicz - *Chairperson*
Joe Celentano
Joyce Pilotti-lulo

Denise Robinson
Gary Rudis
Ruth Strong

STUDENT ACTIVITIES AT SACRED HEART

An integral part of a successful four year education is involvement in extra-curricular activities.

The four years that you will spend at Sacred Heart is a unique time in your lives. This is a time to learn, to find out about yourself and your interests, your goals and abilities. The learning experience is not limited to the classroom — there is personal and social learning as well. A successful education involves gaining self-confidence, taking on responsibility, and learning to deal with many different types of people. Added to the books and classes should be friendships and school spirit, and the satisfaction of contributing your ideas and working with others.

Make the college experience more successful and enjoyable by really becoming involved in the University. The good times you'll have and the friendships you'll make will be things you'll never forget.

The following pages contain descriptions of the various campus clubs and organizations which are available for you to get involved in. If you are interested in something we don't have here at Sacred Heart, you can start your own club.

If you have any questions, stop by the Activities Office. The Staff will be happy to point you in the right direction.

Good luck!

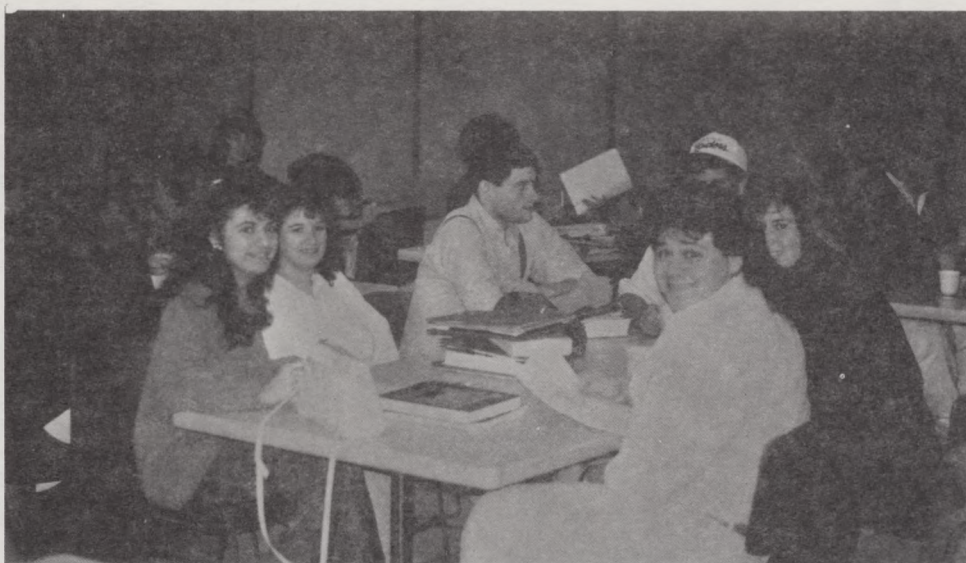


SPECIAL STUDENT EVENTS AT SHU

An overview of the major student events at Sacred Heart University

Orientation

Sacred Heart conducts various activities to welcome new students into the University community and to ease their transition into the new world of college. Mini-orientations are held as the new students register for their courses. Student Orientation Leaders, selected from the SHU student body, are on hand to guide the new students and to offer information and suggestions about college life in general and about the rules, requirements, and services of Sacred Heart in particular. Finally, right before classes begin, we open our semester with a general Orientation program that includes a welcoming lunch and an introduction to social and extra-curricular life on campus.



Harvest Weekend

Harvest Weekend has always been one of the highlights of the fall semester at S.H.U. Usually held the last weekend in October, it is the time of year when midterms are completed. Harvest Weekend marks the start of the Holiday season. This event, which is sponsored by Student Government, consists of a costume party, hayrides, a bonfire, and a touch football tournament.

Freshman Elections

Freshman Elections will be held on November 14 and 15 from 10 a.m. to 2 p.m. in the Activities Office. This is an opportunity for freshmen to get involved by running either for Class Office or for Student Government. Any freshman who is interested in running

for office should visit the Activities Office during the first week in November for further information.

Christmas Semi-Formal

Originated by the Junior Class in the winter of 1982, the annual Christmas Semi-Formal has become a tradition at Sacred Heart University. Since that time, each successive Junior Class has coordinated this festive holiday event, which includes food, music and good times for all. Held on December 14, 1990, the Christmas Semi-Formal brings together the various elements of the University community before they split apart for the holiday break.

Valentine's Dance

Sponsored by the International Students Club, the Valentine's Dance is the first major event of the Spring Semester. Held for the first time in 1989, the Valentine's Dance features dancing, a buffet dinner and a fun time for all. This event will take place on February 15, 1991.

SpringFest

Sponsored by the Inter-Fraternity/Sorority Council, SpringFest is an enjoyable and hard working time for all those involved. Each campus organization selects a "King" and a "Queen" to compete for the titles of King and Queen of SpringFest. This competition, held on April 5, 1991, is immediately followed by Skit Night, where various campus organizations put on skits and are awarded prizes for originality and presentation. The night following these events is the SpringFest Semi-Formal, a night of awards presentations, dinner, dancing and good fun.

Elections.

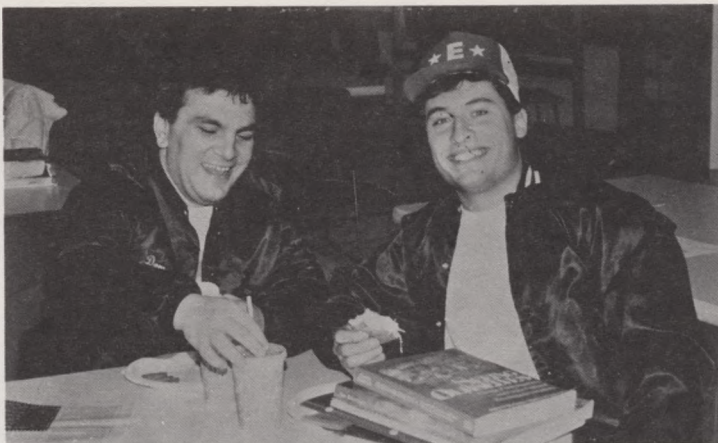
Elections for Student Government President and Vice-President will be held on April 17 and 18, while elections for Class Officers, Student Government and the University Senate will be held on April 24 and 25. All elections run from 10 a.m. to 2 p.m. and are held in the Activities Office. Students interested in running for office are required to be in good academic and disciplinary standing and meet certain credit requirements. Please stop in the Activities Office for more information during the first week of April.

Senior Week

After final exams are completed, the Senior Class sponsors a series of events known as Senior Week for the benefit of the entire University Community. Starting with a Mass on Sunday, each successive night holds various activities **open to all Sacred Heart students**, ranging from the popular cruise to the Senior Banquet. This week is a great time in the life of every senior and creates many fond memories.

Graduation

At the end of Senior Week, Sacred Heart University holds its Commencement exercises, at which time anxious seniors join the ranks of alumni. A day of inspiring speeches, presentations of degrees to the students and honorary guests, and thoughtful advice, graduation marks the end of one chapter in life and the beginning of another. Students, although eager to leave the exams and papers behind, often feel a little nostalgic as they enter the world outside the classroom.



STUDENT CLUBS AND ORGANIZATIONS

THE ACCOUNTING CLUB

The Accounting Club provides students with access to accounting oriented activities and enables them to better understand the accounting field. Periodically students have the opportunity to listen to guest speakers from the public and private sectors, and also to make trips to various institutions involved with accounting.

Advisor: Mr. Robert Kelly, 371-7874

THE ART CLUB

The Art Club brings together both students with artistic promise and students with an active interest in art. Activities include trips to New York, area art shows and exhibits. The club also organizes the annual student art show, which enables students to display their photographs and artwork.

Advisor: Mr. Ted Gutsua, 371-7739

BIOLOGY CLUB (AIBS)

The Student Affiliate Chapter of the American Institute of Biological Sciences is dedicated to providing students with a better understanding of this field. The club aids the potential biologist in preparation for a career. Through lectures and informal meetings, the club maintains contact with leading authorities in the field.

Advisor: Dr. William Gnewuch, 371-7783

CHEMISTRY CLUB (ACS)

The Student Affiliate Chapter of the American Chemical Society provides chemistry majors and other interested students with a variety of extracurricular opportunities. Members work together on projects to raise money needed to fund the chapter's activities. Both social and educational events are organized by the club. They sponsor lectures on a variety of subjects given by researchers and professionals from the area. Members and faculty participate in field trips and parties organized by ACS.

Advisor: Dr. Dhia A. Habboush, 371-7933

COLLEGE REPUBLICANS

The Sacred Heart College Republicans are affiliated with the nationally recognized College Republicans. The club promotes today's new republicanism, encouraging people to become more involved in governing themselves. The club sponsors events such as voter registration, candidates' debates, rallies, and forums. The club has been instrumental in providing the University with a notable selection of guest speakers, including Leonard Paoletta, former Mayor of Bridgeport, and Prescott Bush.

Advisor: Dr. Gary Rose, 371-7745

CRIMINAL JUSTICE CLUB

Formally titled the Association of Applied Research in Criminal Justice, the Criminal Justice Club was started in the fall of 1983 with the stated goals of:

- a) Educating criminal justice majors in investigative operations and interesting them in possible future careers;
- b) establishing an awareness of the complexities of public service;
- c) establishing contacts with area law enforcement officers through lectures and first-hand experience.

Advisor: Dr. Pearl Jacobs, 371-7764

DEBATE SOCIETY

The Sacred Heart Debating Society was founded in September 1983 by Dr. Thomas Melady, former President of Sacred Heart University. Since the Society's inception, the debating team has been organized and coached by Dr. Gary Rose of the political science program. The Debating Society is a member of the American Parliamentary Debate Association, which consists of a number of leading colleges and universities throughout the Northeast, including Harvard, Yale and Princeton. Debators compete in teams of two, debate resolutions are announced only 10 minutes prior to a debate, and debators are judged according to argument, refutation, content, organization, style and delivery. While human growth is the main objective of this organization, the Debate Society is also dedicated to fielding quality teams within the competitive parliamentary circuit.

Coach: Dr. Gary Rose, 371-7745

THE FINANCE CLUB

The Finance Club was formed in 1985. The Club offers its members opportunities to gain practical knowledge of the financial world. Recent sponsored activities have included: guest speakers from investment firms, corporations, and other universities; financial careers seminars; and investment strategies. The club sponsors the Annual Investment Game, with U.S. Savings Bonds prizes awarded to the top 3 portfolios. Club membership privileges include participation without fees in this Game.

Advisor: Dr. Ralph Lim, 371-7972

FRATERNITIES AND SORORITIES

Fraternities and sororities are an important part of student life at Sacred Heart University. Being a commuter institution, the University does not have the on-campus

housing found at other colleges. Thus, fraternities and sororities serve to create and develop strong cohesive bonds which many college-age students seek. Sacred Heart University does not allow national fraternities and/or sororities on campus; all campus Greek organizations were founded here at the University. All fraternities and sororities strive to instill in their members the ideas of brotherhood/sisterhood, and all promote academic, social, and cultural concerns. Fraternities and sororities sponsor activities to benefit many charitable organizations, including the Leukemia Society, the Cancer Society, the Muscular Dystrophy Association, the Red Cross, Maryknoll Missionaries, the poor in Appalachia, the Special Olympics, and many others.

Fraternities

Gamma Chi Zeta Fraternity
Advisor: Mr. Joe McGuigan, 365-7604
Sigma Psi Delta Fraternity
Advisor: TBA
Sigma Tau Omega Fraternity
Advisor: TBA

Sororities

Beta Delta Phi Sorority
Advisor: Sister Anne-Louise Nadeau, 371-7955
Nu Epsilon Omega Sorority
Advisor: Ms. Mary Ann Valovcin, 371-7810
Phi Sigma Phi Sorority
Advisor: Ms. Lynn DeRobertis, 371-7838

HISTORICAL SIMULATION SOCIETY

Founded in the Fall of 1989, the Historical Simulation Society is the newest student organization on campus. It is comprised of students who have a deep love of history and famous events. Members participate in historical re-enactments, war games, board games, collecting memorabilia and the like. All interested students are encouraged to join.

Advisor: Dr. John Kikoski, 371-7742

HONORS CLUB

The Honors Club was established in the spring of 1986 and is a student run organization. The Honors Club is affiliated with the National Collegiate Honors Council, and its members participate in both educational and cultural activities, which include lectures, museum and theater excursions, regional and national NHC conferences and other fun activities.

Advisor: Dr. Michelle Carbone-Loris, 371-7820

HONOR SOCIETIES

Students maintaining high academic averages and meeting other necessary qualifications may be nominated for membership in honor societies. Sacred Heart's first Honor Society, the Phi Iota Chapter of Phi Alpha Theta, was founded on December 8, 1974.

Alpha Sigma Lambda Honor Society (Continuing Education)

Advisor: Mr. Edward Donato, 371-7830

Delta Epsilon Sigma Honor Society

Advisor: TBA

Delta Mu Delta (Business)

Advisor: Mr. Darryl Aubrey, 371-7859

Phi Alpha Theta, Phi Iota Chapter (History)

Advisor: Dr. Paul Siff, 371-7743

Phi Sigma Iota Honor Society (Languages)

Advisor: Professor Giuseppe Frieri, 371-7630

Psi Chi Honor Society (Psychology)

Advisor: Dr. Christina Taylor, 371-7722

INTER-FRATERNITY/SORORITY COUNCIL (IFSC)

The Inter-Fraternity/Sorority Council is comprised of two representatives from each Greek organization on campus, who work together to promote cooperation among the fraternities and sororities. This takes the form of sponsoring parties, social functions and other events including the "Give a Coat for Christmas" charity drive. In addition, IFSC sponsors the annual SpringFest Weekend, one of the largest events on campus, which provides entertainment and enjoyment for both the Greeks and the student body as a whole.

Advisor: Mr. Tom Kelly, 371-7969

THE INTERNATIONAL STUDENTS CLUB

The International Students Club was revived in 1985 to provide a friendly organization that combats loneliness and the difficulties of social adjustment by allowing students from all countries to meet and share meals, trips, parties and cultural events. The club sponsors an international fair and fund raising activities to support an Academic Merit Scholarship, which is awarded to the active club member who has over a 3.0 cumulative average during consecutive spring and fall terms. Club meetings and event dates are announced in The Spectrum, on posters and on the south wing, second floor bulletin board.

Advisors: Professor Pauline Yatrakis, 371-7837
Professor Frances Grodzinsky, 371-7776

ITALIAN CLUB

The Italian Club serves to unite those interested in the language and culture of Italy. Through group discussions, trips, lectures, etc., the club hopes to increase the appreciation and understanding of Italy in its members.

Advisor: Dr. Giuseppe Frieri, 371-7727

KARATE CLUB

The Karate Club has been in existence for many years on campus. Comprised of students and faculty, its goals are to:

- a) instruct members in the principles of the Isshinryu Karate System;
- b) strengthen one's mind, body and self-discipline;
- c) instill self-confidence;
- d) gain a method of self-protection.

Classes are held three days a week on a year-round basis. There are several black belt instructors.

Advisors: Dr. Sid Gottlieb, 371-7816
Dr. Ralph Corrigan, 371-7811 or 268-2238

LA HISPANIDAD

La Hispanidad was established in 1966 by the Modern Foreign Languages Department. Its members participate in many social and cultural events which include lectures, parties, movies, and theater presentations. They sponsor an annual Spanish Week in October including a big fiesta with arts, crafts, music and typical dishes from different countries, sharing the Spanish culture with the rest of the University community.

Advisor: Ms. Ana Yepes, 371-7728

LAMBDA ALPHA PI

This club is geared primarily to the student interested in the fields of legal administration and legal assistants. The club holds meetings, workshops, and seminars with leaders in the field, and develops student awareness in these areas. Dues are charged on an annual basis.

Advisor: Ms. Sara Donohue, 371-7960

MARKETING CLUB

The Marketing Club's purpose is to give students a better understanding of the marketing environment. They accomplish this through guest speakers brought to campus to inform students of various aspects of the marketing profession. The club also sponsors trips to marketing firms and other companies.

Advisor: TBA

MEDIA CLUB

The Media Club seeks to gather interested students for the purpose of creating video projects and other media creations.

Advisor: Prof. Rebecca Abbott, 371-7756

OUTDOORS CLUB

The Outdoors Club was formed four years ago by a group of students interested in the great outdoors and within a year was the largest club on campus. The club's activities range from skiing to camping and canoeing. Everyone is welcome to join the club and become involved in its fun-loving atmosphere.

Advisor: Mr. Joe McGuigan, 365-7604

PHILOSOPHY CLUB

The Philosophy Club is composed of students and faculty interested in exchanging views on serious philosophical issues. It meets informally once each semester, under the leadership of a senior philosophy major who organizes the event.

Advisor: Dr. Edward Papa, 371-7965

POYSAAN — Peers Offering Youth Substance Abuse Awareness Network

We are Sacred Heart University students, trained to work with youth in drug and alcohol education programs. We are mainly responsible for facilitating workshops which aim to increase knowledge about alcohol/drugs, encourage attitude examination and foster responsible decision making concerning the use of substances.

Currently we have four presentation topics:

- Substance Abuse Issues & Information
- Communication Skills
- Healthy & Unhealthy Family Dynamics
- Stress Management

We present this information as a community service to local parent and youth groups as well as within the Greater Bridgeport Area School Systems.

As peer educators, we are also willing to assist in community development projects

such as Health Fairs. We are available to talk privately with students who suspect they have a drug/alcohol problem or have a friend or family member with a problem. We work under the direction of the Directors of Counseling and Health Education.

Advisors: Ms. Chyai Mulberg, 371-7581
Ms. Lynn DeRobertis, 371-7838

PRE-MEDICAL SOCIETY

The Pre-Medical Society was founded in the fall of 1982. Its purpose is to promote and ensure a purposeful enlightenment to the University community on topics dealing with health and health education. The club strives to provide services for improvement of existing social conditions.

Advisors: Dr. Babu George, 371-7793
Dr. Christ Verses, 371-7781

PRESIDENTIAL GOLD KEY

Presidential Gold Key consists of students who serve as hosts and hostesses at important University functions. In addition to University Events, Gold Key is actively involved in community services. These students are selected by the Director of Special Events. The experience derived from participating in Gold Key is immeasurable in the areas of public relations, University relations, and social affairs.

Advisor: JoAnn Tilghman, 371-7967

PROLOGUE YEARBOOK

The Prologue provides students with a pictorial account of the year's events. It is designed entirely by students, and all students are welcome to join the staff as layout workers, photographers, or assistants. First published in 1967, the Prologue is funded by revenues from the activity fee.

Advisor: Mr. Tom Kelly, 371-7969

PSYCHOLOGY CLUB

The Psychology Club was founded in 1983 to cater to the interests of those affiliated with the field of psychology. Its stated aim is to promote the social and academic interests of students interested in the field, and both majors and non-majors are welcomed as members.

Advisor: Dr. Christina Taylor, 371-7723

THE RESPIRATORY THERAPY CLUB

The Respiratory Therapy Club provides students with activities geared to promoting Lung Health and Health awareness activities within the university community and surrounding communities. The Club members participate in school based Asthma Education Programs, and Camp Treasure-Chest, for Asthmatic children, in association with the American Lung Association. Members also participate in fund raisers and professional seminars.

Advisor: TBA

RYCENGA SOCIETY

The Rycenga Society was formed to honor the memory of Dr. John Rycenga, former chairman of the SHU English Department. The society sponsors the Rycenga Symposium, an inter-disciplinary journal of student works, and holds an annual lecture series which brings well-known writers and scholars to campus.

Advisors: Dr. Robin McAllister, 371-7818
Dr. Judith Davis Miller, 371-7812

SOCIAL WORK CLUB

The Social Work Club was formed in 1979. The club provides a support system for students majoring in Social Work and a forum for discussion of issues which affect students in the program. The club also provides services to the University and the community at large and organizes social activities for social work students. Club membership is open to all students in the Baccalaureate Social Work Program.

Advisor: Ms. Elaine Davis, 371-7762

SOS — Students Offering Support — A Peer Facilitator Program

Peers helping peers is one of the most important educational concepts that has received special attention within the last few years. Peer facilitators help others to think about themselves. The emphasis is upon using skills that promote more effective communication and personal growth.

Extensive training in listening skills and communication, relationships, decision making and problem solving as well as stress management are all part of the peer facilitator training.

Peer facilitators then work within the Sacred Heart Community listening to their peers and referring them to the appropriate University resources to help them with their problems. Promoting educational programs on various issues of interest to students is also a function of S.O.S.

Advisor: TBA

SPECTRUM NEWSPAPER

The Spectrum, the weekly student newspaper of Sacred Heart University, includes news, editorials, features, arts and entertainment, and sports. The staff works hard to create a congenial, supportive professional atmosphere in the Spectrum office, and invites all students to write for the paper. Working for the college newspaper is an excellent extracurricular activity that helps ensure job marketability upon graduation.

Editor: Ms. Funda Alp, 371-7963

Advisor: Dr. Ralph Corrigan, 371-7811

STUDENT AMBASSADORS CLUB

A newly formed organization on campus, the Student Ambassadors are a group of students who represent the University at admissions fairs, high schools, and outside functions. They also give tours of the campus to new and prospective students, and serve Sacred Heart in many other ways. Any student who is interested in contributing some time to their University is encouraged to join.

Advisor: Ms. Karen Pagliuco, 365-7602

THEATRE AT SHU

Founded in the spring of 1979, Theatre at SHU continues to both educate those interested in the field of drama and entertain the University community. Auditions are open to students, faculty, and members of the community.

Advisor: Mr. Fred Sailer, 371-7908

UJAMMAA

Ujammaa is the Swahili word for cooperation. One of the goals of Ujammaa, the SHU Black Heritage Association, is to develop an awareness and an appreciation for black history and culture. This is achieved through lectures, forums, panel discussions, and other presentations which treat sensitive urban and academic problems whose solutions require the cooperation of all.

Advisor: Dr. Marion Russell, 371-7810

UNIVERSITY CHORALE

The University Chorale exists to give students the fun and the challenge of singing together. Their music is varied — contemporary, classical, traditional — and is often accompanied by instrumental ensembles in their concerts. The Chorale sponsors two on-campus concerts each year, and also gives performances in the community.

Advisor: Mr. Leland Roberts, 371-7735

WSHU RADIO

WSHU, 91.1 FM, is a licensed non-commercial public broadcasting station, owned and operated by Sacred Heart University. The station is staffed by employees and student volunteers in a variety of areas including engineering of classical programs, production of public service announcements, and news broadcasting. WSHU produces classical programming as well as news and information and is a member of National Public Radio. Any student with an interest in becoming part of the daily operations of a radio station is encouraged to contact the station.

Advisor: Mr. George Lombardi, 371-7989

WWPT RADIO

WWPT operates in partnership with Staples High School of Westport. Broadcasting studios are located both at Staples and at the Jefferson House on the premises of WSHU FM. WWPT broadcasts both in the cafeteria and on the FM dial (90.3). The station entertains with a wide array of music and is also a service to the campus and the community. The club uses student volunteers who take an airshift each week. Anyone interested in joining the staff should visit the Jefferson House at the beginning of each semester.

Student Manager: Marc Nee, 365-7669

Advisor: Mr. George Lombardi, 371-7989

YOUNG DEMOCRATS CLUB

The Sacred Heart University Young Democrats Club was founded in 1982. The organization was created to promote democracy and to represent students interested in the Democratic Party. Since its founding, the organization has hosted several guest speakers on campus, including Toby Moffett, Bruce Morrison, and John Downey.

Advisor: Dr. John Kikoski, 371-7742

POLICIES FOR CLUBS AND ORGANIZATIONS

The following regulations are guidelines for the operation of clubs and organizations (including fraternities and sororities) at Sacred Heart University. We are well aware that a healthy extra-curricular life can add a great deal to the quality of a student's education, and we strongly urge students to become involved in the clubs and organizations of their choice. These regulations are intended to insure that clubs and organizations operate in accordance with the purpose and mission of the University and to the benefit of their members and of the student body as a whole. We view the successful academic progress of each individual student as the primary purpose of every segment of the University community, and all organizations should contribute to that end. These regulations are not intended to be all encompassing; rather the responsibility rests with the club or individual.

- 1) All clubs and organizations (including fraternities and sororities) must conform with the standards and goals of Sacred Heart University as established by the Administration. No club or organization will be recognized whose principles and purposes do not so conform.
- 2) Each club or organization must fulfill a useful function within the University community. This function must be described within the organization's constitution and shall be subject to the approval of the Administration.
- 3) No organization shall deny membership on the basis of sex, race, color, creed, nationality, or physical handicap.
- 4) Clubs and organizations (including fraternities and sororities) are intended for the benefit of the students at Sacred Heart. To that end, membership and participation in organizational activities are limited to students currently attending the University.
- 5) Each club or organization must have a faculty or staff advisor, and his/her name must be recorded at the start of each academic year with the Director of Activities. The advisor must be kept aware of the plans and activities of the organization and may veto any activity or plan that he/she feels is incompatible with the purpose of the organization or with the best interests of the University.
- 6) Each club or organization is responsible for maintenance, crowd control, damages, etc. at events under its sponsorship, including the behavior and activities of non-students and/or non-members. In addition, each organization is responsible financially for damages incurred at events or locations under its control.
- 7) All student activities must be scheduled through and approved by the Activities Office. The University is not responsible for activities that have not been approved.
- 8) Each organization must have four officers (President, Vice-President, Secretary, Treasurer) elected annually by its members. Officers must be full-time, currently enrolled students at Sacred Heart, and their names must be recorded at the start of each academic year with the Director of Activities. Officers must be in good academic and disciplinary standing.
- 9) Active membership in clubs and organizations (including fraternities and sororities) is open only to students in good academic and disciplinary standing. Students on Academic Probation are by definition in a highly vulnerable state and need to redirect their energies to the primary purpose of their attendance at Sacred Heart: their college education.
- 10) At the end of each semester, each club/organization must submit to the Director of Activities a roster of its current membership. The Director will pass the names

to the Dean of Students who will review the academic records and inform the club's President and the Director of Activities on the standing of each member. Students not in good standing must become inactive.

- 11) Once a student achieves good standing again, he/she may be reinstated as an active member with full privileges.

FRATERNITIES AND SORORITIES

Fraternities and sororities have traditionally been at the forefront of extra-curricular activities at Sacred Heart, and many have been of great benefit to their members and to the University. But our fraternities and sororities have also demanded a great deal of time from their members and pledges, sometimes to the academic detriment of those involved (especially the pledges). In addition, since fraternities and sororities conduct annual initiation activities, we must be certain that these activities conform with the spirit and purpose of the University, act for the betterment of the individual and the University, and insure the safety and health of each pledge involved in initiation. Therefore, we feel that some rules specifically aimed at fraternity/sorority concerns are appropriate and necessary.

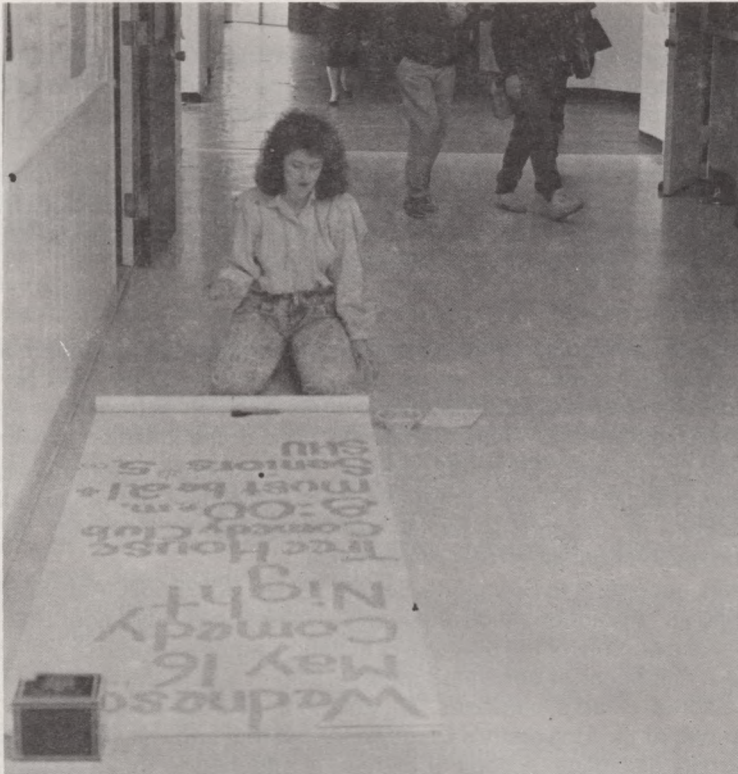
- 1) All the rules for clubs/organizations apply, by definition, to fraternities and sororities as well.
- 2) Fraternities and sororities may not be nationally affiliated.
- 3) For the academic survival of some Freshmen, who can be overwhelmed by the demands of fraternity/sorority initiation and who have not yet developed the coping and time management skills of upperclassmen/women, we have developed rules for freshman pledging:
 - a) Pledging for fraternities and sororities may begin only after three weeks of the semester has elapsed. This will allow new students time to adjust to the new demands college places on them and to make a more informed pledging choice.
 - b) Only those pledges who have achieved a "good standing" rating on their mid-semester estimates will be permitted to continue pledging. The Dean of Students and the Director of Activities will inform the organizations of those individuals who must discontinue pledging.

INITIATION

While initiation is traditional in fraternal and sororal organizations, it must be carried out in a responsible, lawful, and, above all, safe manner. Steps must be taken in advance to prevent even the possibility of accidental or careless tragedies. As a result, we have created some regulations specifically concerning initiation activities.

- 1) Hazing of any kind, on or off campus, is considered a serious violation of University policy and will not be tolerated. Individuals and organizations that participate in or condone hazing will be subject to University disciplinary action, including suspension or dismissal.
- 2) Hazing, according to Substitute Senate Bill No. 337/Public Act No. 88-328, is defined as "any action which recklessly or intentionally endangers the health or safety of a person for the purpose of initiation, admission into or affiliation with, or as a condition for continued membership in a student organization."
- 3) For Sacred Heart's purposes, all violations of Public Act 88-328 are also violations of the University's Disciplinary System and will subject violators to University discipline. A copy of this Act is attached to these regulations.

- 4) In addition, the following are also considered "hazing" and will subject individuals and organizations to University disciplinary action:
 - a) Requiring the wearing or carrying of any obscene or racially or ethnically offensive or physically burdensome article;
 - b) Requiring undue humiliation or embarrassment;
 - c) Any physical brutality, including physical assault or offensive physical contact, or unreasonable physical activity.
- 5) Drugs and alcohol are specifically prohibited as a part of initiation activities on or off campus.
- 6) Sacred Heart University is eager to eliminate the term "hell weekend" from the fraternal/sororal lexicon. Words are powerful, and sometimes we try to live up to terms that were poorly considered in the first place. In addition, off-campus activities are not done under the auspices of the University.
- 7) Initiation activities must be appropriate to the University environment. These activities should focus on events and situations that develop teamwork, brotherhood/sisterhood, cooperation, and mutual respect. The activities should also concentrate on promoting academic, social, and cultural concerns. Organizations are urged to develop initiation activities which benefit the University and/or serve the community and which reflect positively on the organizations.



CONNECTICUT PUBLIC ACT NO. 88-328

AN ACT PROHIBITING HAZING.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. (NEW) For purposes of this section and section 2 of this act:

- (a) "Hazing" means any action which recklessly or intentionally endangers the health or safety of a person for the purpose of initiation, admission into or affiliation with, or as a condition for continued membership in a student organization. The term shall include, but not be limited to:
- (1) Requiring indecent exposure of the body;
 - (2) Requiring any activity that would subject the person to extreme mental stress, such as sleep deprivation or extended isolation from social contact;
 - (3) Confinement of the person to unreasonably small, unventilated, unsanitary or unlighted areas;
 - (4) Any assault upon the person; or
 - (5) Requiring the ingestion of any substance or any other physical activity which could adversely affect the health or safety of the individual. The term shall not include an action sponsored by an institution of higher education which requires any athletic practice, conditioning, or competition or curricular activity.
- (b) "Student organization" means a fraternity, sorority or any other organization organized or operating at an institution of higher education.

Section 2. (NEW) No student organization or member of a student organization shall engage in hazing any member or person pledged to be a member of the organization. The implied or express consent of the victim shall not be a defense in any action brought under this section.

Section 3. (NEW) A student organization which violates section 2 of this act (1) shall be subject to a fine of not more than one thousand five hundred dollars and (2) shall forfeit for a period of not less than one year all of the rights and privileges of being an organization organized or operating at an institution of higher education.

Section 4. (NEW) A member of a student organization who violates section 2 of this act shall be subject to a fine of not more than one thousand dollars.

Section 5. (NEW) Sections 1 to 4, inclusive, of this act shall not in any manner limit or exclude prosecution or punishment for any crime or any civil remedy.



ATHLETICS

The University subdivides its athletic program into three areas:

Intercollegiate Sports: With the addition of football (Division III), lacrosse and women's soccer, the University now offers 11 intercollegiate programs. Male varsity athletes can participate in six sports, including baseball, basketball, football, lacrosse, soccer and volleyball. Female varsity athletes can participate in five sports, including basketball, cross-country, soccer, softball and volleyball. Sacred Heart is a member of the NCAA, the Eastern College Athletic Conference (ECAC) and the New England Collegiate Conference (NECC). NECC champions in men's and women's basketball, men's soccer, baseball and softball receive automatic bids to the post-season NCAA tournaments.

Open Recreation: Facilities and equipment are made available for use by the University community. Some activities available are pickleball, basketball, volleyball, badminton, and a Universal gym.

Intramurals: The intramural program is a very important part of the athletic program, and Intramural Director Nick Giaquinto supervises activities throughout the school year. Intramural programs offered are: Football (Fall), Basketball (Fall and Winter), Bowling (Winter), Golf (Fall and Spring) and Softball (Spring).

Class Attendance Policy for Student-Athletes

All student-athletes are expected to attend class regularly. Perfect attendance can be achieved and should be the goal of all students. In planning their academic schedules, student-athletes should check with the Director of Athletics or their coaches about their team's practice and playing schedule. They should schedule their classes so that there is an absolute minimum amount of class time that would be missed because of a game conflict. A student-athlete should not miss a class, leave a class early, or arrive late to a class because of practice. Pregame workout is also considered as part of practice.

Occasionally some professors insist on slightly higher standards, but it is still the student's responsibility to keep up with the required work and make up any work that may be missed for an excused absence. This is why it is important for student-athletes to have some foresight and properly plan their schedule.

Intercollegiate Sports

Baseball: The baseball program has entered a new era as Head Coach Nick Giaquinto, a member of the 1984 Super Bowl Champion Washington Redskins, has just completed his second season. The team has always been a competitive one while playing an ambitious Division II schedule. The Pioneers advanced to the 1976 NCAA II World Series and have produced three All-America selections while 14 former players have gone on to professional careers. The team plays its home games at an ever-improving Pioneer Park. Preparation for a demanding 35-40 Spring schedule includes a 15-game Fall slate, Winter workouts in the SHU gym and a 10-day southern trip during the Spring break.

Men's Basketball: Men's basketball, which has never had a losing record in its 25-year history, has established itself as a regional and national power. The program reached its pinnacle during the 1985-86 season when the SHU cagers captured the NCAA Division II National Championship. Accomplishments include 13 NCAA tourney appearances, 4 NECC titles in 8 years, 13 All-America selections and a 500-220 (.694) overall record. Dave Bike, the Division II National Coach of the Year in 1985-86, completed his 12th season and ranks among the top active coaches in his division with a .705 winning percentage (260-109).

Women's Basketball: Fourth-year Head Coach Adolph Ellis is in the midst of a rebuilding effort as the women's basketball program continues its quest to become a competitive one in the highly-regarded NECC. The Pioneers have not had a winning record in 11 years but have been working hard and are anxious to reverse that dubious distinction. Comprised mostly of local talent, the Pioneers have nevertheless always managed to give it their all against top-notch competition.

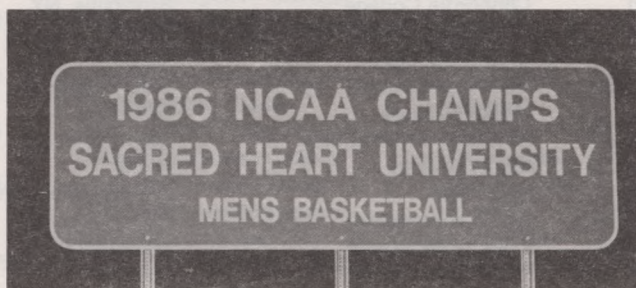
Women's Cross Country: The women harriers are kept active in September and October by Head Coach Adolph Ellis while competing in invitationals at schools such as Fairfield, Southern Connecticut, Connecticut College and the Cod Fish Invitational in Boston. Approximately 10 women compete for SHU.

Soccer: The men's soccer program has produced some quality players over the seasons and has fielded highly competitive squads. Competition in the rugged NECC, considered the top Division II soccer conference in the nation, has meant that the Pioneer booters will have their work cut out for themselves and that the wins will not come easily. Head Coach Joe McGuigan, a former All-American soccer player at SHU, has the program headed in the right direction. The NECC conducts a post-season tourney among the top four teams with an automatic NCAA bid awaiting the winner.

Softball: The women's softball program prior to the 1990 season has been an extremely successful one since its inception eleven years ago. The Pioneers have appeared in eight post-season tourneys and have advanced to the NCAA Division II Final Four five times, prior to this last season. Thirteen time Pioneers have earned All-America honors. Pioneer Park is one of the finest on-campus softball facilities in the nation, and Sacred Heart is proud to have hosted the inaugural NCAA tourney in 1982 and six NCAA Regionals. Bippie Luckie, a former two-time All-American shortstop at SHU and current Assistant Director of Athletics at SHU, completed her second season as head coach this past Spring.

Men's Volleyball: The Men's Volleyball Team has an 84-89 (.485) record over the past nine seasons. The season runs from January until March, and the Pioneers compete in close to 20 matches a year. Joe McGuigan has completed his fourth year as head coach.

Women's Volleyball: The Women's Volleyball Team is coming off a 19-14 season. The spikers are kept busy competing in roughly 30-40 matches and four tournaments from mid September to early November.



Cheerleaders:

The Cheerleading Squad consists of twelve men and women selected at annual tryouts. The Cheerleaders provide enthusiasm and support at both home and away basketball games. Any student interested in being a member of the Cheerleading Squad should come to the tryouts in October or contact the Athletic Office at 371-7827.



VARSITY SPORTS SCHEDULES

MEN'S SOCCER — FALL 1990

DATE	DAY	OPPONENT	SITE	TIME
9/6	Thu	Post College	Home	3:30
9/9	Sun	Concordia College	Home	1:00
9/11	Tue	Stonehill College	N. Easton, MA	3:30
9/14	Fri	Bryant College	Smithfield, RI	3:30
9/16	Sun	Assumption College	Home	1:00
9/19	Wed	Mercy College	Dobbs Ferry, NY	3:30
9/23	Sun	*University of Lowell	Lowell, MA	1:00
9/26	Wed	*University of Bridgeport	Bridgeport, CT	3:30
9/29	Sat	*Franklin Pierce College	Rindge, NH	1:00
10/2	Tue	*University of New Haven	West Haven, CT	4:00
10/6	Sat	Queens College	Flushing, NY	1:00
10/8	Mon	*New Hampshire College	Home	2:00
10/10	Wed	American International	Home	3:30
10/13	Sat	Southampton (LIU)	Home	1:00
10/15	Mon	C. W. Post	Home	3:30
10/17	Wed	*Southern Connecticut	Home	3:30
10/20	Sat	*Keene State College	Home	1:00
10/22	Mon	Bentley College	Waltham, MA	7:00
10/24	Wed	Quinnipiac College	Hamden, CT	3:00
10/27	Sat	St. Anselm College	Home	1:00
11/3, 4	Sat, Sun	NECC Playoffs	Keene, NH	TBA

WOMEN'S VOLLEYBALL — FALL 1990

DATE	DAY	OPPONENT	SITE	TIME
9/11	Tue	Western Connecticut	Home	7:00
9/12	Wed	Concordia College	Bronxville, NY	7:00
9/17	Mon	Quinnipiac College	Home	7:00
9/18	Tue	Bryant College	Home	7:00
9/21, 22	Fri, Sat	UNH Tournament	West Haven, CT	TBA
9/24	Mon	Molloy College	Home	7:00
9/27	Thu	American International	Springfield, MA	7:00
10/1	Mon	Mercy College	Home	7:00
10/3	Wed	N. Y. Tech	Old Westbury, NY	7:00
10/5, 6	Fri, Sat	SCSU Tournament	New Haven, CT	TBA
10/12, 13	Fri, Sat	ECSU Tournament	Willimantic, CT	TBA
10/17	Wed	Merrimack College	Home	7:00
10/22	Mon	Queens College	Home	7:00
10/25	Thu	Fairfield University	Home	7:00
10/27	Sat	Southampton Campus (LIU)	Home	2:00
10/30	Tue	Quinnipiac College	Hamden, CT	7:00
11/2, 3	Fri, Sat	NECC Tournament	West Haven, CT	TBA

*New England Collegiate Conference Games

MEN'S BASEBALL — FALL 1990

DATE	DAY	OPPONENT	SITE	TIME
9/9	Sun	Quinnipiac College (2)	Hamden, CT	Noon
9/12	Wed	University of New Haven	Hamden, CT	Noon
9/15	Sat	Western Connecticut (2)	Danbury, CT	Noon
9/16	Sun	St. Thomas Aquinas (2)	Home	Noon
9/19	Wed	Housatonic CC	Home	3:30
9/22	Sat	Concordia College (2)	Home	11:00
9/23	Sun	Southern Connecticut (2)	Home	11:00
9/26	Wed	Fairfield University	Fairfield, CT	3:30
9/29	Sat	Mercy College (2)	Home	Noon
9/30	Sun	Concordia (2)	Bronxville, NY	11:00
10/3	Wed	Housatonic CC	Away @ SHU	3:30
10/6	Sat	Queens College (2)	Home	Noon
10/8	Mon	Fairfield University (2)	Fairfield, CT	Noon
10/10	Wed	University of New Haven	West Haven, CT	3:00
10/11	Thu	Fairfield University	Fairfield, CT	3:00
10/13	Sat	Central Connecticut (2)	Home	Noon

MEN'S BASKETBALL — 1990-91

DATE	DAY	OPPONENT	SITE	TIME
11/20	Tue	Quinnipiac College	Home	8:00
11/25	Sun	St. Anselm's College	Manchester, NH	4:00
11/27	Tue	Southampton (LIU)	Southampton, NY	7:00
11/30	Fri	Husson (Bankers Classic)	Bridgeport, CT	6:00
12/1	Sat	Concordia (Bankers Classic)	Bridgeport, CT	6:00
12/5	Wed	Pace University	Home	8:00
12/7	Fri	Post College	Home	8:00
12/9	Sun	Adelphi University	Home	3:00
12/15	Sat	C. W. Post	Home	7:30
12/21	Fri	Stonehill College	Home	7:30
1/6	Sun	Assumption College	Worcester, MA	8:00
1/9	Wed	*Franklin Pierce College	Home	7:30
1/12	Sat	*Keene State College	Home	7:30
1/16	Wed	*Southern Connecticut	Home	7:30
1/19	Sat	*University of Lowell	Lowell, MA	7:30
1/23	Wed	*University of Bridgeport	Bridgeport, CT	7:30
1/26	Sat	*New Hampshire College	Home	7:00
1/30	Wed	*University of New Haven	Home	8:00
2/2	Sat	*Keene State College	Keene, NH	3:00
2/6	Wed	*Southern Connecticut	New Haven, CT	7:30
2/9	Sat	*University of Lowell	Home	7:30
2/13	Wed	*University of New Haven	West Haven, CT	7:30
2/16	Sat	*New Hampshire College	Manchester, NH	4:00
2/20	Wed	*Franklin Pierce College	Rindge, NH	7:30
2/23	Sat	*University of Bridgeport	Home	7:00
3/2	Sat	NECC 1st Round	Home Site	TBA
3/8, 9	Fri, Sat	NECC Semi-Finals, Final	Common Site	TBA

*New England Collegiate Conference Games



WOMEN'S SOFTBALL — FALL 1990

DATE	DAY	OPPONENT	SITE	TIME
9/15	Sat	Quinnipiac College	Home	1:00
9/16	Sun	Alumni Game (9 inn.)	Home	1:00
9/19	Wed	Univ. of New Haven (2)	West Haven, CT	3:00
9/23	Sun	University of Bridgeport (2)	Home	1:00
9/29	Sat	Army (2)	West Point, NY	1:00
9/30	Sun	Fairfield University(2)	Home	1:00

WOMEN'S CROSS COUNTRY — FALL 1990

DATE	DAY	OPPONENT	SITE	TIME
9/8	Sat	Fairfield University Invitational	Fairfield, CT	10:30
9/22	Sat	The King's College Invitational	Briarcliff Manor, NY	10:00
9/29	Sat	Connecticut College Invitational	New London, CT	11:30
10/5	Fri	Hunter College Invitational	New York, NY	1:30
10/6	Sat	Gordon College	Wenham, MA	11:00
10/13	Sat	Southern Connecticut	New Haven, CT	1:00

*New England Collegiate Conference Games

WOMEN'S BASKETBALL — 1990-91

DATE	DAY	OPPONENT	SITE	TIME
11/16	Fri	The King's College	Home	7:00
11/20	Tue	Quinnipiac College	Home	6:00
11/24	Sat	Stonehill College	Home	2:00
11/27	Tue	Southampton (LIU)	Southampton, NY	5:00
11/29	Thu	Assumption College	Worcester, MA	7:00
12/4	Tue	N. Y. Tech	Home	7:00
12/8	Sat	Southampton (LIU)	Home	3:00
12/11	Tue	Mercy College	Home	7:00
12/15	Sat	Stony Brook (U. of NY)	Stony Brook, NY	2:00
1/9	Wed	*Franklin Pierce College	Home	5:30
1/12	Sat	*Keene State College	Home	5:30
1/14	Mon	Dowling College	Home	7:00
1/16	Wed	*Southern Connecticut	Home	5:30
1/19	Sat	*University of Lowell	Lowell, MA	5:30
1/23	Wed	*University of Bridgeport	Bridgeport, CT	5:30
1/26	Sat	*New Hampshire College	Home	5:00
1/30	Wed	*University of New Haven	Home	6:00
2/2	Sat	*Keene State College	Keene, NH	1:00
2/6	Wed	*Southern Connecticut	New Haven, CT	5:30
2/9	Sat	*University of Lowell	Home	5:30
2/11	Mon	Dowling College	Oakdale, NY	7:00
2/13	Wed	*University of New Haven	West Haven, CT	5:30
2/16	Sat	*New Hampshire College	Manchester, NH	2:00
2/20	Wed	*Franklin Pierce College	Rindge, NH	5:30
2/23	Sat	*University of Bridgeport	Home	5:00
2/26	Tue	NECC 1st Round	Home Site	TBA
3/1, 2	Fri, Sat	NECC Semi-Finals, Final	Common Site	TBA

MEN'S BASEBALL — SPRING 1991

DATE	DAY	OPPONENT	SITE	TIME
3/20	Wed	Quinnipiac College	Home	3:00
3/21	Thu	Dowling College	Oakdale, NY	3:30
3/24	Sun	Yale (2)	New Haven, CT	Noon
3/26	Tue	Queens College	Flushing, NY	3:30
3/30	Sat	*University of Lowell (2)	Home	1:00
4/2	Tue	Mercy College	Home	3:00
4/3	Wed	*University of Bridgeport (2)	Home	2:00
4/4	Thu	Concordia College	Bronxville, NY	3:00
4/6	Sat	*Franklin Pierce College (2)	Rindge, NH	1:00
4/9	Tue	Merrimack College	Home	3:30
4/10	Wed	Mercy College	Dobbs Ferry, NY	3:30
4/13	Sat	*Keene State College (2)	Home	1:00
4/17	Wed	*University of New Haven (2)	West Haven, CT	2:00
4/18	Thu	Assumption College	Worcester, MA	3:30
4/20	Sat	*New Hampshire College (2)	Manchester, NH	1:00
4/23	Tue	Quinnipiac College	Hamden, CT	3:30
4/24	Wed	Adelphi University	Garden City, NY	3:30
4/25	Thu	Concordia College	Home	TBA
4/27	Sat	*Southern Connecticut (2)	Home	Noon
5/2	Thu	Western Connecticut	Home	3:30

*New England Collegiate Conference Games



MEN'S VOLLEYBALL — SPRING 1991

DATE	DAY	OPPONENT	SITE	TIME
1/31	Thu	Vassar Yeshiva	Poughkeepsie, NY	6:00
2/6	Wed	Queens College	Flushing, NY	7:00
2/11	Mon	Lehman College	Home	7:00
2/13	Wed	Hunter Bridgeport	Home	6:00
2/14	Thu	New Paltz Bridgeport	New Paltz, NY	6:00
2/16	Sat	Southampton (tri-match)	Home	1:00
2/18	Mon	Baruch	New York, NY	7:00
2/20	Wed	Vassar New Paltz	Home	6:00
2/28	Thu	Queens College	Home	7:00
3/5	Tue	Lehman College	Bronx, NY	6:00

WOMEN'S SOFTBALL — SPRING 1991

DATE	DAY	OPPONENT	SITE	TIME
3/10-17		Southern Trip		
3/20	Wed	Quinnipiac College (2)	Hamden, CT	2:00
3/23	Sat	Assumption College (2)	Home	1:00
3/27	Wed	American International (2)	Home	2:00
3/30	Sat	Queens College (2)	Flushing, NY	1:00
4/2	Tue	*University of New Haven (2)	Home	3:00
4/6	Sat	*New Hampshire College (2)	Manchester, NH	1:00
4/7	Sun	*University of Lowell (2)	Lowell, MA	1:00
4/10	Wed	*University of Bridgeport (2)	Bridgeport, CT	3:00
4/13	Sat	*Franklin Pierce College (2)	Home	1:00
4/14	Sun	*Merrimack College (2)	Home	1:00
4/16	Tue	*Southern Connecticut (2)	Home	3:00
4/20	Sat	*Keene State College (2)	Home	1:00
4/21	Sun	N. Y. Tech (2)	Old Westbury, NY	2:00
4/29	Mon	Bentley College (2)	Home	3:00
5/3	Fri	Southampton (LIU) (2)	Southampton, NY	3:00

*New England Collegiate Conference Games

SEPTEMBER

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
						1
2	3 LABOR DAY University Closed	4 New Student Orientation	5 Classes Begin	6 Soccer 3:30 p.m.	7	8
9 Soccer 1:00 p.m.	10	11 W. Volleyball 7:00 p.m.	12 Baseball 3:00 p.m.	13	14 Back-to- Classes Party	15 Softball 1:00 p.m.
16 Baseball noon Soccer 1:00 p.m.	17 W. Volleyball 7:00 p.m.	18 W. Volleyball 7:00 p.m.	19 Baseball 3:30 p.m.	20	21 Trip to Yankee Stadium Red Sox vs. Yankees	22 Baseball 11:00 a.m.
23 Softball 1:00 p.m. Baseball 11:00 a.m.	24 W. Volleyball 7:00 p.m.	25	26	27	28	29
30 Softball 1:00 p.m.						Baseball noon

OCTOBER

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
	1 W. Volleyball 7:00 p.m.	2	3 Baseball 3:30 p.m.	4	5	6 Baseball noon
7	8 COLUMBUS DAY University Closed Soccer 2:00 p.m.	9 Last Day to Withdraw w/o Penalty Substance Abuse Awareness Week	10 Soccer 3:30 p.m.	11	12	13 Baseball noon Soccer 1:00 p.m.
14	15 Soccer 3:30 p.m.	16 Last Day to Remove Incompletes for Spring & Summer	17 MIDTERMS W. Volleyball 7:00 p.m. Soccer 3:30 p.m.	18 MIDTERMS	19 MIDTERMS	20 Soccer 1:00 p.m.
21	22 MIDTERMS W. Volleyball 7:00 p.m.	23 MIDTERMS	24	25 W. Volleyball 7:00 p.m.	26 HARVEST WEEKEND	27 W. Volleyball 7:00 p.m. Soccer 1:00 p.m.
28	29	30	31 Halloween			

NOVEMBER

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
			FRESHMAN ELECTIONS		W. Basketball 7:00 p.m.	
18	19	20	21	22	23	24
	International Students Club Food Fair — Chubby's W. Basketball 6:00 p.m. M. Basketball 8:00 p.m.		NO CLASSES University Closes at 1:00 p.m.	THANKSGIVING University Closed	University Closed	W. Basketball 2:00 p.m.
25	26	27	28	29	30	

DECEMBER

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
						1
2	3	4 W. Basketball 7:00 p.m.	5 M. Basketball 8:00 p.m.	6	7 M. Basketball 8:00 p.m.	8 W. Basketball 3:00 p.m.
9 M. Basketball 3:00 p.m.	10 LAST DAY OF CLASSES	11 FINALS W. Basketball 7:00 p.m.	12 FINALS	13 FINALS	14 FINALS Christmas Semi-Formal	15 M. Basketball 7:30 p.m.
16	17 FINALS	18 FINALS	19	20	21 M. Basketball 7:30 p.m.	22
23	24 University Closed	25 CHRISTMAS University Closed	26 University Closed	27 University Closed	28 University Closed	29
30	31 University Closed					

JANUARY

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
		1 NEW YEAR'S DAY University Closed	2	3	4	5
6	7	8	9 W. Basketball 5:30 p.m. M. Basketball 7:30 p.m.	10	11	12 W. Basketball 5:30 p.m. M. Basketball 7:30 p.m.
13	14 W. Basketball 7:00 p.m.	15	16 W. Basketball 5:30 p.m. M. Basketball 7:30 p.m.	17 Classes Begin	18	19
20	21 MARTIN LUTHER KING JR. DAY University Closed	22	23	24	25	26 W. Basketball 5:00 p.m. M. Basketball 7:00 p.m.
27	28	29	30 W. Basketball 6:00 p.m. M. Basketball 8:00 p.m.	31		

FEBRUARY

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
					1	2 BASKETBALL AWAY TRIP
3	4	5	6	7	8	9 W. Basketball 5:30 p.m. M. Basketball 7:30 p.m.
10	11 M. Volleyball 7:00 p.m.	12	13 M. Volleyball 6:00 p.m.	14 Valentine's Day	15 Valentine's Semi-Formal	16 M. Volleyball 1:00 p.m.
17	18 WASHINGTON'S BIRTHDAY University Closed	19	20 Last Day to Withdraw w/o Penalty M. Volleyball 6:00 p.m.	21	22	23 W. Basketball 5:00 p.m. M. Basketball 7:00 p.m.
24	25	26	27 Last Day to Remove Incompletes from Fall	28 M. Volleyball 7:00 p.m.		

MARCH

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
					1	2
3	4 MIDTERMS	5 MIDTERMS	6 MIDTERMS	7 MIDTERMS	8 MIDTERMS	9
S u b s t a n c e A b u s e A w a r e n e s s W e e k						
10	11	12	13	14	15	16
S P R I N G B R E A K						
17 St. Patrick's Day	18	19	20 Baseball 3:00 p.m.	21	22	23 Softball 1:00 p.m.
24 Palm Sunday	25	26	27 Softball 2:00 p.m.	28 HOLY THURSDAY University Closed	29 GOOD FRIDAY University Closed	30 Baseball 1:00 p.m.
31 EASTER SUNDAY						

APRIL

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
	1	2 Softball 3:00 p.m. Baseball 3:00 p.m.	3 Baseball 2:00 p.m.	4	5 King/Queen Comp. Skit Night	6 SPRINGFEST WEEKEND SpringFest Semi-Formal
7	8	9 Baseball 3:30 p.m.	10	11	12	13 Softball 1:00 p.m. Baseball 1:00 p.m.
14 Softball 1:00 p.m.	15	16 Softball 3:00 p.m.	17 S.G. President and Vice-President ELECTIONS	18	19	20 Softball 1:00 p.m.
21	22	23	24 S.G. Representatives Class Officers ELECTIONS	25 Baseball TBA	26	27 Baseball noon
28	29 LAST DAY OF CLASSES Softball 3:00 p.m.	30 FINALS				

MAY

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	
			1 FINALS	2 FINALS Baseball 3:30 p.m.	3 FINALS Last Day of Classes Party	4	
5	6 FINALS	7 FINALS	8	9	10	11	
12 Senior Mass and Awards Ceremony	13 Club Extravaganza	14 The Cruise	15 SENIOR WEEK TBA		16 Banquet	17 Picnic	18 Commencement 10:00 a.m.
19	20	21	22	23	24	25	
26	27 MEMORIAL DAY University Closed	28	29	30	31		

UNIVERSITY SERVICES

Academic Advising

Sacred Heart considers academic advising a key factor in a student's college education. Each new student will receive an academic advisor either through the Newcomers Program, the Basic Studies Program or the ESL Program. Advisors assist their advisees in making decisions about course and program selection, consult with the students about academic progress, and refer students to appropriate University support services when the need arises. A good relationship with an academic advisor is an important factor in a successful college career. Students are expected and urged to meet regularly with their academic advisors and to make good use of this helpful service.

Once a student selects a major course of study, he/she will be assigned an Academic Advisor in that area. Students should consult their advisor to discuss course selection, academic progress, and any other issue that may arise. Be sure to obtain a Major Declaration Form from the Registrar's Office to officially declare your major.

Activities Office.

The Activities Office is responsible for scheduling, planning and overseeing all student events on campus. This office serves as a center for information on events, clubs and organizations, Student Government, and student leaders. In addition, this office distributes student ID cards for all students, activity stickers and student yearbooks. Students interested in joining an organization or starting a new club are encouraged to consult with this office. Students should feel free to stop in anytime with any problems they might have, or just to meet someone new. The Activities Office is open daily from 8:30 a.m. to 5:00 p.m.

Activity Stickers

Activity stickers are distributed to students paying the activity fee (\$45). They are placed on the ID card and may be used for free or reduced admission to social events and basketball games. Activity stickers are available at registration and in the Activities Office. Students must present their validated registration form to receive their sticker.

Sponsoring An Event

Student organizations must come to the Activities Office to get permission to schedule events at least two weeks prior to the event they are planning. All uses of



classrooms and other facilities on campus must be cleared through the Activities Office. All raffles must be approved before ticket sales start.

Student Mail Boxes

Student Government Representative, Class Officers, Committee Chairpersons, and Student Organizations are given a mail box across from the Student Government Office. All mail received from outside the University is placed in these mail boxes daily. All students can contact their class officers and S.G. representatives by leaving notes here.

Posting Notices and Flyers

All notices to be posted must be stamped by the Activities Office. Notices must be dated and must be removed after the expiration date. All boards throughout the school are labeled as to the content of the board. No advertising may be placed on glass or hung from the ceiling, or placed on the inside or outside walls of the cafeteria.

Student ID Cards

All students receive a Sacred Heart University identification card free of charge. An ID card contains the student's photograph and verification of student status, and is useful for check-cashing, obtaining student discounts at movie theaters, health clubs, etc. and also serves as the Sacred Heart Library Card. Students must present their validated registration form to obtain an ID. There is a \$5.00 fee to replace a damaged ID.

Director: Mr. Thomas Kelly, 371-7969

Alumni Relations

Students are welcome to stop by the Alumni Relations Office to find out more about the Alumni Association. We are not located on campus, but are nearby in the Madison Avenue Annex. We're open daily from 8:30 a.m. to 4:30 p.m.

The Association currently serves over 9500 members. Its ongoing objective is to offer programs and activities that enable alumni to continue and build their relationships with SHU. Activities include: Homecoming, Summer Reunion, Golf Tournament, bus trips, travel programs, athletic events and lectures.

The office keeps members of the association informed about college and alumni activities through the President's Annual Report, the alumni newsletter, Focus, and through specific mailings about upcoming events.

We would like to meet you and hear your ideas. Please stop by — our door is always open!

Director: Ms. Laurie Bellico, 371-7861

The Basic Studies Program

Since 1979 the Basic Studies Program has served selected students at Sacred Heart by offering them special curriculum and advisement opportunities. Students accepted into the Basic Studies Program take special English courses that will develop their reading, writing, and study skills. Equally important, they have the opportunity to meet on a weekly basis with caring advisors who talk with them about class work, employment and social activities, financial aid requirements, and any other factors that may be affecting their academic progress. The goal of the Basic Studies Program is to do

everything possible to make the completion of a college education a reality for the students it serves. Its advisors are proud of their record and the role they have played in working together with Basic Studies students to achieve that shared goal.

Director: Dr. Judith Davis Miller, 371-7689

Campus Ministry

The Campus Ministry, in addition to providing pastoral counseling, sponsors daily liturgies, sacraments of penance, retreats, convocations, religious workshops, and outreach projects. The Campus Ministry Office is maintained as a hospitality and drop-in center for all students. Chaplains of the Catholic, Jewish, and Protestant faiths are available to assist students.

Director: TBA

Career Services

Throughout the year, the Career Services staff offers workshops and individual counseling. Students may receive assistance in matching their academic programs to their vocational objectives by developing personal capabilities, assessing motivation and identifying their skills and interests. Internship and Co-op experiences are designed to test career aspirations and/or provide valuable work experience. Workshops on resume writing, interviewing, and the job search are also offered. Resources include general career information, annual reports, employment trends, salary surveys, graduate school information, and current part-time, full-time, and professional employment opportunities.

Hours: Mon. - Thurs., 8:30 a.m. - 8:30 p.m.; Friday, 8:30 a.m. - 4:30 p.m.

Summer Hours: 8:30 a.m. - 4:30 p.m.

Director: Ms. Judie Filipek-Rittaler, 371-7975

University Counseling Center

The University Counseling Center is a personal Counseling service for the university community. It exists to give therapeutic support to students who are having difficulty coping in any one of a variety of areas and as a resource for faculty and staff working with students. Two peer education programs SOS (Students Offering Support) and POYSAAN (Peer Offering Youth Substance Abuse Awareness Network) are also coordinated by the Counseling Center. Students in these programs are available to their peers for friendship and support. POYSAAN also makes presentations to youth in the community on substance abuse and family dysfunction issues.

The Center has three major areas of emphasis. These are: crisis intervention, short term counseling for support through life change or developmental issues, and an extensive referral network to community resources. In addition to individual counseling, the Center offers groups, educational programs and self-help networks on a variety of topics from substance abuse and eating disorders to personal growth and interpersonal relationship issues, as well as coping skills and a number of other current social issues.

The University Counseling Center is a part of student support services at Sacred Heart University. Anyone wishing to make use of the counseling service may do so by dropping by the Counseling Center (Main Academic Building) for an appointment.

Director: TBA

Duplicating and Mailroom Services

Mail services are available to all students in the Duplicating Room located in the South Wing. Postage stamps are not sold, but letters can be mailed here using the postage meter machine. Copies can be made here at a cost of 6¢ each. Student duplicating machines are located in the Library (bottom floor) and adjacent to the Student Government Office (South Wing Main Building). Copies here are 10¢ each.

Director: Mr. Frank Matthews, 371-7952

Financial Aid

The services and resources of the Financial Aid Office are available to all students and members of the Sacred Heart Community. Financial Aid awards are based on the student's citizenship, financial need, academic progress, and enrollment status (6 cr. hrs. or more per semester).

At present approximately 74% of our enrollment receives financial aid. Financial assistance is available through scholarships, grants, loans, and campus employment. Many students, however, do not realize they are eligible for assistance. Therefore, students are encouraged to contact the Financial Aid Office to utilize the information and financial counseling services.

Procedure for Applying:

- 1) Submission of a Financial Aid Form (FAF)*
- 2) Submission of the following documentation of financial status:
 - a) Pell Grant Student Aid Report
 - b) Parent's and student's (spouse's Federal Income Tax Returns).
 - *c) Statement of Educational Purpose/Selective Service/Default Compliance.
 - *d) Verification Form
 - *e) Financial Aid Transcript (for transfer students)

* These forms can be obtained in the Financial Aid Office.

Determination of a student's eligibility for aid will be provided once all of the above forms are successfully completed and on file with the Financial Aid Office.

KEEP IN MIND THE FOLLOWING:

- 1) Registration documentation must be on file with the Admission's Office before any commitment of aid is given.
- 2) Any changes in your status, for example, from full-time to part-time (11 cr. or less), will change your award package.
- 3) Withdrawals from the University must be made official through the Dean of Students' office. This is extremely important for aid purposes and for your future with relation to the federal government requirements, the banks, and institutions to which you might choose to transfer. Also, note again the refund schedule as this also affects aid recipients.

If you wish to discuss your case further or have special circumstances that need to be addressed, contact: Campus Center — 2nd Floor Telephone: 371-7980
Hours: 8:30 a.m. to 4:30 p.m.

Director: Mrs. Julie Savino

Assistant Director: TBA

Financial Aid Officer: Mrs. Ethel Zahornacky

Handicapped Assistance

The University's ombudsman for handicapped students is Michael Bozzone, Dean of Students. He is responsible for ensuring accessibility by handicapped students to campus facilities and activities. Any handicapped student needing assistance or information should contact Mr. Bozzone at 371-7913. A Telecommunications Device for the Deaf (TTY or TDD) is available for use by hearing impaired individuals and is located in the Activities Office. Hearing impaired individuals may place or receive phone calls at this location.

Health Services

Health Services at Sacred Heart has a commitment to prevention. An aggressive stance has been taken in the areas of health education and health promotion. Students are encouraged to participate in the health and fitness programs, which include exercise classes, blood pressure screening, nutritional counseling, C.P.R. and First Aid courses. Health Services also offers support programs for specific health concerns.

In addition to wellness programs, Health Services maintains facilities for First Aid and general health services. The center includes a two-bed infirmary. A registered nurse is on duty from 9 a.m. to 9 p.m. Monday through Thursday and 9 a.m. to 5 p.m. on Friday during the academic year.

Medical emergencies during the day or evening should be reported to Security (dial 7995). They will then be responsible for contacting the nurse or other authorities. All information and records pertaining to any aspects of a student's health are kept strictly confidential and will not be divulged to anyone without the knowledge and consent of the student.

Director: Ms. Lynn DeRobertis, 371-7838

The Honors Program

The Sacred Heart University Honors Program offers challenging, interdisciplinary courses for students who have excelled in their academic work. Classes are small to encourage critical, independent thinking. With permission of the department, Honors courses may be used as credit towards the core, a major, or a minor. Students who acquire 18 credits in Honors courses will graduate with a Certificate of Completion in the Honors Minor. Also, an active Honors Club organizes student social and cultural activities, as well as trips to conferences. Part-time day students are eligible to enroll in the program.

Director: Dr. Michelle Carbone Loris, 371-7820

Housing (Off-Campus)

A file of available housing in the area is available to students free of charge in N118. Students interested should contact Jena Schaefer, Coordinator of Off-Campus Housing (371-7937).

Kaleidoscope Program – Drug Prevention and Education

The Kaleidoscope Program, begun in 1989, is a comprehensive, multi-faceted approach to substance abuse prevention.

The Program sponsors two substance abuse awareness weeks yearly, a Resource Center containing information on Addictions, Prevention, Stress Reduction, Meditation and Self-Esteem issues in the Counseling Center, Programs for Students, Faculty

Workshops to assist in infusion of substance abuse information in the curriculum and a computer database of information. All students are welcome to meet the program Coordinator and become a part of the program.

Coordinator: Ms. Chyai Mulberg, 365-7581

Library

The library provides individualized service to students writing term papers, researching material for class, or personal exploring. Students should inquire at the reference desk and a librarian will provide individualized instruction centered on research needs. Instruction includes assistance on locating books, periodicals, and reference materials and demonstrations on how to use appropriate audiovisual or other equipment.

Library Cards:

The SHU student ID card is used as the library card. Students should present their ID cards at the circulation desk to have a barcode attached. The ID card will then be used to check out materials on the automated system.

Director: Ms. Dorothy Kijanka, 371-7700

Newcomer Program

The Newcomer Program is designed to acquaint new full-time students with the University and all available supportive services. Development activities are provided which assist students in their adjustment to college life. Through the Newcomer Program, each new student is assigned a faculty advisor, with whom each new student can discuss academic programs and evaluate personal objectives.

Director: Dr. Carol Schofield, 371-7784

Notary Services

Notary services are available to all students free of charge in room North 118.

Registrar's Office

The Registrar's Office maintains all student records for the University. The Registrar's Office is responsible for the processing of all student grades, including transcripts, and the registration process.

The office also compiles and releases Dean's List and Probation List information. Application and approval of graduation are also the responsibilities of the Registrar. The Registrar's office is located in the Alexander Hawley (Center) Lounge in the Main Building. Office hours are Monday - Thursday 8:30 a.m. to 8:00 p.m. and Fridays 8:30 a.m. to 4:00 p.m.

Registrar: Mr. Douglas J. Bohn, 371-7892

Assistant Registrar: Mrs. Nancy Sidoti, 371-7897

Residence Life at Sacred Heart

Sacred Heart's plans include the addition of residential students to our present commuter population. The first step in this process is the housing of approximately 100 students in a residence facility located near campus. A Director of Student Residences and two Resident Assistants will provide supervision and support on site. In addition, a meal plan is available as is transportation to and from the campus. Residents are expected to abide by all the regulations that govern students at Sacred Heart as well as the specific rules regarding residence life. Please contact the Office of Student Residences for additional information.

Director: Kathleen Duggan

Security

Security serves the University community in a variety of ways. Since Security maintains a 24-hour schedule, students are always able to contact a security officer for any reason. The office is located in the front of the University by the gymnasium. There are certain procedures which the University community is asked to follow to ensure the effective functioning of the Security Office.

Use of Facilities

- 1) The use of all campus facilities must be cleared through the Activities Office. This includes fields, classrooms, offices, lounges, etc. Security will not permit the use of facilities without clearance through the Activities Office.
- 2) The use of all playing fields and the gymnasium shall be limited to those persons who have obtained a pass from the Athletic Director's Office (371-7827). There will be no exceptions.
- 3) No alcoholic beverages are allowed on campus except in those areas designated. Those students who wish to hold an event with alcoholic beverages should first contact the Director Of Student Activities. Please refer to the University Alcohol Policy found on page 63.
- 4) Security does not have the authority to permit the consumption of food and/or drink in the classroom. Security will enforce the University policy on these matters.

Parking Regulations

- 1) Parking shall be prohibited in the following areas: sidewalks, fire lanes, driving lanes, grassy areas, handicapped parking zones, the flagstone area behind the gymnasium, and all other designated areas. Violation of this regulation may be punishable by fines and towing at the owner's expense.
- 2) Security enforces the campus speed limit of 10 M.P.H.
- 3) SHU parking permits are required and are issued annually through the Security Office. SHU parking permits must be displayed in the lower left corner of the front windshield and are identified as follows:
 - a) Red Parking Permit — Student
 - b) Blue Parking Permit — Staff
 - c) Purple Parking Permit — Faculty
 - d) Red Ball Decal — Administration

Students with SHU parking permits properly displayed are authorized to park in the north, south, and Campus Center parking lots.

- 4) Reserved parking areas for Administration, Faculty, and Staff are clearly posted. Unauthorized vehicles will be ticketed and, if necessary, towed at the owner's expense.
- 5) Those individuals who question any fines, towings, etc. are encouraged to see the Director of Security at the earliest possible moment to discuss the situation with him.

Director: Mr. Paul McCormick, 371-7995

Workshop Skills Center

The Workshop Skills Center offers all students the opportunity to improve their oral and written communication, reading, study and test taking skills for all subjects at all levels. The Center, on referral or drop-in basis, provides individual tutoring, small group workshops, independent learning modules, and other services to help students succeed in all their college courses. The Center is located in S-200 and S-201. It is open Monday through Friday from 9:00 a.m. to 3:00 p.m., and Monday through Thursday from 5:00 p.m. to 8:00 p.m. Services are free of charge.

University Center for Women

The University Center for Women was founded in 1984 to encourage, support, and promote the educational, intellectual and personal goals of women. With a large female population at SHU, the majority enrolled as part-time students, the need for the Center is obvious.

Women in academia face numerous demanding roles, often conflicting with their educational pursuits: career, mother, head of household, etc. The Center provides a setting for these concerns. Panel presentations, open houses, and personal group sessions are but a few of the center's services. The Outreach program provides speakers and workshops to organizations as a community service. The Center is located in the Counseling Center.

Director: Margaret Farrell, 371-7845



UNIVERSITY RULES AND REGULATIONS

Sacred Heart University has established rules and regulations consistent with and conducive to the University's Catholic tradition. Students have various rights and responsibilities, along with specific regulations that must be adhered to in order to ensure a congenial University Community. These University rules are in agreement with the laws set by our society and are necessary to our Community in order to maintain an academic atmosphere which encourages the search for truth.

The Vice-President for Student Services may separate a student from the University for reasons of health and safety when a student's continuous attendance at the University represents a significant peril to the student or others in the University Community, and provided the Vice-President for Student Services has reason to believe that such action is in the best interest of the student or others at the University. Students may also be sanctioned for conduct which constitutes a hazard to the health, safety, or well-being of the college community or which is detrimental to the college's interest whether such conduct occurs on campus, off campus, or at college-sponsored events.

These rules and regulations are not all encompassing and the Vice-President for Student Services has the right to sanction behavior judged to be inappropriate for Sacred Heart University students.

All requests for readmission to Sacred Heart University are at the discretion of the University. All requests for readmission must be approved by the Office of the Provost and Vice President for Academic Affairs and the Office of the Vice President for Student Services.

Alcoholic Beverages

No alcoholic beverages shall be allowed on Campus except in those areas officially designated. Students who wish to hold an event with alcoholic beverages must contact the Director of Activities for the policies regulating such events. Students under legal drinking age (21 years of age) who buy, serve, sell, consume, or possess alcoholic beverages and students who provide alcoholic beverages to those not of legal age are in violation of State Law and University Policy. This policy can be found on page 63.

Assault

Physical assault by any member of the University Community is considered a serious offense and will be subject to disciplinary action, including suspension or dismissal from the University.

Assembly

All members of the community have the right to peacefully assemble, providing this assembly does not interfere with classroom, educational, or University functions or activities.

Classroom

Students and faculty are free to express their ideas and position on all topics relative to the curriculum under discussion. However, there is no civil or University protection for statements made that are libelous or slanderous.

Conduct

Sacred Heart students are expected to act in a responsible manner, with sensitivity and in good taste. Students are expected to accept the consequences of their actions. In terms of social behavior, they are expected to consider their own well-being and that of other members of the Sacred Heart University Community.

Damage to Property

Students who willfully or maliciously damage school property are not only required to pay for damages, but are subject to disciplinary action.

Discrimination

Sacred Heart University admits students of any sex, race, color, religion, national or ethnic origin, or physical handicap. The University does not discriminate on the basis of sex, race, color, religion, national or ethnic origin, or physical disability in the administration of its educational policies, admission policies, employment and hiring policies, scholarship and loan programs, financial aid programs, athletic programs, or University administered programs. Any behavior or action that excludes, harasses, or embarrasses someone based on sex, race, color, religion, national or ethnic origin, or physical handicap is prohibited and subject to disciplinary action.

Disruptive Behavior

Disruptive behavior, that which interferes with the educational process or which prevents reasonable free access to University property and activities, is prohibited. Offenders will be subject to disciplinary action.

Drugs

The use of illicit drugs is prohibited. The possession or distribution of illegal or unauthorized drugs is a violation of State and Federal Law, and is contrary to University policy. This policy can be found on page 65.

Falsification of Records

Falsifying records and/or withholding relevant information from the University is prohibited and subject to disciplinary action.

Harassment/Intimidation

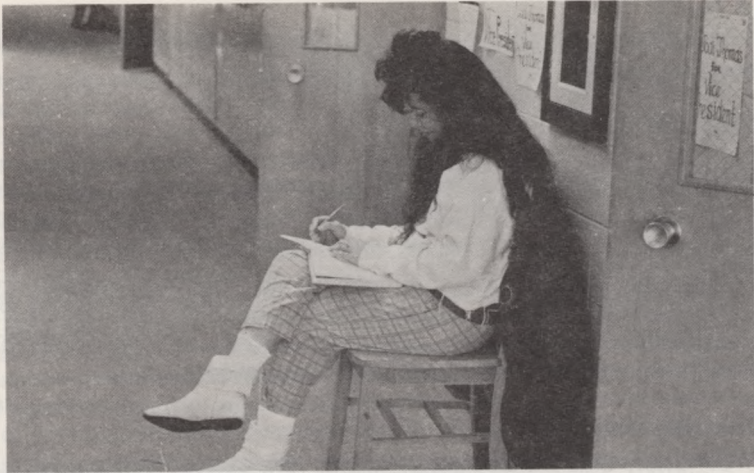
Since education depends upon an environment open to an exchange of ideas and free from fear or threat, anyone attempting by word or action to harass or intimidate another member of the University Community will be subject to disciplinary action.

Hazing

Hazing by any organization or individual for the purpose of induction or as a condition of membership is not permitted and will subject the individuals and organization to University disciplinary action. Consult the Regulations governing Clubs and Organizations for the definition of "hazing, which can be found on page 35.

ID Cards

In order to maintain adequate security for our campus and our community, it is sometimes necessary to identify an individual to determine if he or she is on campus legitimately. Therefore, all students are required to carry their photo identification cards at all times, and are expected to produce their ID card when requested by a University Official. ID cards can be obtained in the Activities Office.



Organizational Responsibility

Clubs and Organizations are responsible for all aspects of premises and events under their sponsorship. This includes financial arrangements, maintenance, crowd control, noise control, and the general behavior and condition of the premises/event. The organizations are also responsible for any financial or property damages. Organizations may not sponsor events on or off campus without the prior approval of the Student Activities Office.

Requests or Orders from University Personnel

Sacred Heart students are required to comply with reasonable requests or orders by University Personnel. Students who fail to comply with this regulation are subject to disciplinary action.

Sexual Harassment

Sacred Heart University's Policy is found on page 66.

Speakers/Topics

Student organizations may invite speakers to the campus to address any topic chosen by students. Care should be exercised to provide equal opportunity for opposing views if an informed student body is to be the final result. Student organizations should realize that certain speakers/topics may ignite active opposition. In choosing a speaker, students should act with sensitivity, good taste, and concern for the University.

Theft

Theft of money or property from the University, from any member of the Community, or on University premises as well as the misappropriation or unauthorized use of any University facility is not permitted. Those violating this rule will be subject to disciplinary action.

Weapons

Weapons, including but not limited to firearms, explosives, and knives, are not permitted on the Sacred Heart University campus. Violators are subject to disciplinary action.

SUBSTANCE ABUSE POLICY

Philosophy

Every Sacred Heart University student is valued as a human being and entitled to respect, dignity and the opportunity to develop as a whole and healthy person.

Promoting healthy lifestyles and preventing problems are valuable services because they enhance an individual's performance and attitude. Sacred Heart University's Substance Abuse education program promotes the idea that emotional, spiritual and social growth necessitates legal and responsible use of substances.

Chemical health can be described as a component of a state of total physical, spiritual, emotional and social health that results from, and contributes to, responsible choices about chemical use and non-use. Some examples of chemical health include appropriate use of prescription medication; occasional, moderate and legal use of alcohol; and abstinence for personal, religious or health reasons.

Chemical use problems include physical, spiritual, emotional or social problems that result directly from a person's use or indirectly from another person's use. Some examples of health risks associated with the use of illicit drugs and the abuse of alcohol include poor school or work performance, increase in the frequency of accidents, family problems, sexual abuse, STD's, and suicide.

Sacred Heart realizes that some students will experience health/behavior problems that interfere with normal development and decrease total health. The University's Counseling Center offers assistance, and the University Counselor is available for counseling, evaluation and referral. In addition, a number of self-help groups are held on campus.

Alcohol Policy

A. Policy Statement:

With society's increased awareness of the potential abusive uses of alcohol, responsible conduct should be demonstrated by each individual in the best interest of his/her personal health and the community's general welfare. To that end, the University has developed this alcohol policy to conform with State Law and has taken into account the University's uniqueness as a community.

B. Alcohol Education:

Sacred Heart University recognizes that alcohol misuse represents a serious potential danger to the safety and well-being of the University Community, as well as to society as a whole. Sacred Heart will promote an environment which is conducive to responsible decision-making relative to alcohol use. The Division of Student Services, including the University's Drug Prevention Coordinator, Counselor, and Director of Health Services, with support from the entire University Community, will promote alcohol awareness education to increase knowledge, encourage attitudinal change, and help resolve alcohol-related problems.

C. Basic Principles of the Alcohol Policy:

1. Possession or consumption of alcoholic beverages on University-Owned or Leased property is a privilege accorded under specific conditions to individuals who are twenty-one years of age or older.
2. Since all individuals may not choose to consume alcoholic beverages, any function which provides an alcoholic beverage must also provide a non-alcoholic beverage alternative in sufficient quantity.
3. Any student who is found to be in violation of the University's Alcohol Policy

will be subject to disciplinary action.

4. A guest/visitor on University-Owned or Leased property found to be in violation of the policy shall be escorted from the grounds, and repeated violations will result in permanent exclusion from University property.
5. Any student organization responsible for sanctioned events shall comply with the policy stated here. Failure to adhere to this policy will result in disciplinary action.

D. Application of the Alcohol Policy:

This policy shall apply to every function held in any University-Owned or Leased facility. Students are subject to all Connecticut laws, as well as all University regulations, pertaining to the possession, purchase, use and consumption of alcohol.

E. Location of Alcohol Consumption:

1. Alcohol is permitted to be possessed and consumed by persons of legal drinking age only in those areas designated by the University in compliance with State and Federal laws.
2. If presumed illicit use or possession is taking place behind closed or locked doors, the Vice-President for Student Services, the Dean of Students and the Director of Security and Public Safety will be notified. An announcement will be made that entry will take place, and entry will be made peacefully by use of a key.
3. Consumption of alcohol at University sanctioned events must be approved by the Vice-President for Student Services, or his designee, and must comply with all State and Federal Laws as well as University policy.

F. Enforcement of the Alcohol Policy:

1. Any student, or student organization, of the University who is found to be in violation of the University Alcohol Policy, shall be subject to disciplinary action by the Dean of Students.
 - a. The Dean of Students will have available all sanctions as set forth in the guidelines under the Judicial System Section of this handbook.
 - b. A student may appeal the Dean of Student's decision to the Vice-President for Student Services. The Vice-President for Student Services decision shall be final and unappealable.

Drug Policy

A. Policy Statement:

Sacred Heart University will not condone the possession, sale, retention, distribution or use of unauthorized drugs on any University-owned or Leased property. Such use is a serious violation of State and Federal Laws as well as University regulations. The University cannot and will not protect individuals from prosecution under Federal and/or State Laws.

B. Education

Sacred Heart University will establish and maintain a program of education designed to help students avoid involvement with illegal drugs. Education programs will:

1. Provide a system for accurate, current information exchange on the health risks and symptoms of drug usage.
2. Promote and support institutional activity programming that discourages substance abuse.
3. Provide training programs to enable students to detect problems related to drug use and to refer persons with these problems to appropriate assistance.

4. Support, encourage and train faculty in incorporating education about drugs into the curriculum, where appropriate.

C. Basic Principles:

Any unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited. Sacred Heart University will:

1. Publicize all substance abuse policies;
2. Consistently enforce such policies;
3. Exercise appropriate disciplinary action for violations.

D. Enforcement of the Drug Policy

1. Any student who violates the University rules and regulations regarding drugs is subject both to prosecution and punishment by the civil authorities and to disciplinary proceedings by Sacred Heart University.
2. Any student found to be in violation of the University Drug Policy will be subject to disciplinary action, including suspension and/or dismissal.
 - a. The Dean of Students will have available all sanctions as set forth in the guidelines under the Judicial System Section of this handbook.
 - b. A student may appeal the Dean of Students' decision to the Vice-President for Student Services. The Vice-President for Student Services' decision shall be final and unappealable.
3. Students who are found responsible under the policy may, in addition to disciplinary action, be required to seek and enroll in an appropriate treatment program as a condition for either continued enrollment or readmission to the University.

Laws Pertinent to Substance Abuse Policy

In accordance with sections 14-227 (a), (b), 53a-184 and 53a-213 of the Connecticut General Statutes (C.G.S.), a person found to be intoxicated by alcohol or found to be operating a motor vehicle while under the influence of liquor faces a fine, jail, license suspension and/or community service.

In accordance with the Connecticut General Statutes (C.G.S.), the following legal sanctions may apply to persons found to be in violation of the laws:

C.G.S. 21a-267: Use and Possession of Drug Paraphernalia is a Class A Misdemeanor.

C.G.S. 21a-277 (a), (b), and (c): Illegal Manufacture, Distribution, Sale, Prescription or Dispensing of a Drug or Drug Paraphernalia can result in one to twenty years imprisonment, a fine up to \$100,000, or both.

C.G.S. 21a-278 (a) and (b): Illegal Manufacture, Distribution, Sale, Prescription or Administration by a Non-Drug Dependent Person, five to twenty-five years imprisonment can ensue.

C.G.S. 21a-279 (a), (b), (c) and (d): Illegal Possession and Illegal Possession Near School (within 1000 feet of the real property of a school and not enrolled in such school) can result in up to seven years imprisonment, a fine up to \$50,000, or both.

In accordance with Federal Drug Trafficking Penalties, the following legal sanctions may apply to persons found to be in violation of the laws:

For methamphetamine, heroin, cocaine, PCP, LSD, Fentanyl and Fentanyl Analogue: The range of penalties is not less than five years nor more than life, not less than 20 years if death or serious injury occurs, and a fine of not more than \$2 million per individual.

For any other drug the penalty range is not more than 20 years, unless death or serious injury occurs and a fine of not more than \$1 million.

A complete listing of the entire Federal Drug Trafficking Penalties can be found in the Office of the Drug Prevention Coordinator.

UNIVERSITY POLICY ON SEXUAL HARASSMENT

It is the policy of Sacred Heart University that all employees and members of the academic community, including students, are responsible for assuring that the institution be free of sexual harassment. Because of the University's condemnation of offensive or inappropriate sexual behavior at work and within the academic community of the institution, all employees and members of the academic community must avoid any action or conduct which could be viewed as sexual harassment; such conduct includes the following: a) unwelcome sexual advances; b) requests for sexual favors; c) other verbal or physical conduct of a harassing nature.

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic standing, (2) submission to or rejection of such conduct by an individual is used as the basis of employment or academic decisions affecting such individual, or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's academic work performance or creating an intimidating, hostile, or offensive working or educational environment.

In determining whether alleged conduct constitutes sexual harassment, the University will look at the record as a whole and at the totality of the circumstances, such as the nature of the sexual advances and the context in which the alleged incident(s) occurred. The determination of the legality of a particular action will be made from the facts, on a case by case basis.

Any employee or member of the academic community, including a student, who wishes to complain of sexual harassment by anyone, including supervisors, co-workers, students, or visitors, must bring the problem to the attention of the Title VII coordinator, the Director of Human Resources. If there is not immediate response then complainant should notify a higher authority up to and including the President of the University.

The University will take appropriate corrective action, including disciplinary measures up to and including termination when justified, to remedy all violations of this policy.

UNIVERSITY SMOKING POLICY

In compliance with Connecticut State Law, the following areas are designated as smoking or non-smoking areas:

NON-SMOKING

- Library
- Waiting lines
- Restrooms
- Lobbies
- Athletic facilities
- Auditoriums
- Medical facility
- Classrooms
- All private offices
- Elevators
- Stairwells
- Waiting rooms
- Conference rooms
- Faculty Lounge
- Hawley Lounge
- Corridors in Administration Building and Campus Center
- Areas with sensitive equipment and computer systems
- Garage and storage areas
- Areas visited by customers and guests

SMOKING ALLOWED

- Chubby's
- Corridors in Academic Building
- Designated section of the cafeteria

Faculty, staff, students and visitors are expected to honor the smoking and non-smoking designations and to be considerate of others in their vicinity.

JUDICIAL SYSTEM

The Sacred Heart University Judicial System operates primarily to advance the education of our students and to ensure the continuance of a free and open University where the search for truth is preeminent.

Specifically, the Judicial System provides guidelines for individual responsibility and asks students to accept the consequences of their actions. It allows students and other members of the University Community the opportunity to participate in the University disciplinary process and learn how their behavior has an impact on self, others and the entire University.

THE SHU STUDENT JUDICIAL PROCESS

Any member of the University community (student, faculty, administrator, staff — including the Security force) may report a student's violation of University rules or policy. All reports are to be made to the Dean of Students.

If the Dean of Students determines that there is a reasonable basis, he will file a written charge against the student and notify him/her of this action.

The charged student will then be required to schedule and attend a meeting with the Dean of Students within 48 hours of notification. At this time the student will be informed of the charge(s) against him/her, the nature of the judicial proceedings, his/her due process rights, and his/her options — if any — under the system.

If the student fails to keep/schedule this mandatory meeting, the process will move forward in his/her absence. It shall also be noted that the student has — by this action — failed to comply with a reasonable order from a legitimate University authority.

Once an incident has been investigated, the Dean of Students will decide which judicial body will be assigned the case and will so inform the charged student. A hearing will then be scheduled before the appropriate judicial body where guilt/innocence will be determined and the appropriate sanction (if any) recommended.

Cases that arise when the Board or Court is not in session (e.g. Summer, between sessions) will be handled administratively.

All decisions and sanctions are rendered and delivered by the Dean of Students.

SHU JUDICIAL BOARD

The SHU Judicial Board hears the most serious cases of alleged violations of University rules or policy, cases which could result in a sanction of suspension or dismissal. The Board may recommend any sanction to the Dean of Students, including suspension or dismissal.

The Board is a five member body (2 voting student members, 1 voting faculty member, 1 voting administrator, and 1 chairperson who will vote only to break a tie).

Each segment of the University shall nominate its voting members according to its own procedures. The Dean of Students, however, appoints all members of the board and may reject any nominee. He may not, however, appoint anyone to the Board unless he/she has been nominated by the appropriate segment of the University. The Board Chairperson is appointed by the Dean of Students.

Student members — who must have at least Sophomore status and who must be in good Academic and Disciplinary standing with the University — serve a one year term and may be renominated and reappointed.

Faculty and administrative members serve two year terms and may serve only two successive terms. They may be nominated again after a one term hiatus.

The qualifications for membership on the Board are integrity, objectivity, confidentiality, a commitment to the need for rules in the University Community, and a commitment to helping through the judicial process.

Each segment of the University shall also nominate an alternate for each voting Judicial Board position. These alternates are also subject to the approval of the Dean of Students and will sit on the Board when their corresponding Board member is unavailable.

SHU JUDICIAL BOARD PROCEDURES

Once a case has been assigned to the SHU Judicial Board, the Dean of Students will so inform the charged student and also inform him/her or his/her rights under due process and of his/her right to have, if he/she chooses, the case heard directly by the Dean of Students. A hearing date will then be set.

Complainant, accused and witnesses must present — at least 48 hours prior to the scheduled hearing — written statements detailing as thoroughly as possible the pertinent events regarding the case. The Board will use the time to read the statements and to prepare its questioning.

The Board then convenes to question accused, complainant and any witnesses whose direct verbal testimony the Board deems helpful. Only those witnesses the Board selects may appear in person, and no witness may appear who has not submitted written testimony on time.

Board hearings are closed and confidential, and those appearing may testify separately if either complainant or accused requests.

During the hearing, the Board members question complainant, accused, and witnesses. If both complainant and accused choose to appear together, both will be permitted to respond to questions in turn and in an orderly fashion to reflect their different perspectives.

The Board Chairperson will then ask any relevant questions that have been omitted by the Board members.

The defendant's Advisor and the Dean of Students do **not** usually become involved in the questioning unless — after questioning by Board and Chairperson — further points need addressing to support the position of either the defendant or the University. Neither the complainant nor the accused may be represented by a third party.

The Board and the Dean of Students (in a non-voting capacity) meet, thoroughly discuss the case, and vote on the Board's recommendation of guilt or innocence and on the appropriate sanction, if necessary.

The Chairperson then presents the Board's recommendation to the Dean of Students who will review the decision, and render and deliver the final decision. The student will then be informed of the decision.

THE SHU STUDENT COURT

The SHU Student Court consists of nine Justices (one of whom will serve as Chief Justice) nominated annually by the SHU Student Government but approved and appointed by the Dean of Students.

Justices serve for one academic year and may be renominated and reappointed.

A non-student member of the SHU community will serve as Advisor to the SHU Student Court in a non-voting capacity. The justices will nominate that advisor who is also subject to the approval of the Dean of Students.

As an important component of the University Judicial Process, the SHU Student Court may hear any case involving an alleged violation of University rules (cases are assigned by the Dean of Students). The Court may recommend any sanction other than suspension or dismissal to the Dean of Students.

Student Justices must have at least Sophomore standing, be in good academic and disciplinary standing, and demonstrate integrity, objectivity, confidentiality, and a commitment to the University Judicial process.

Any member of the Student Court may exempt himself/herself from a particular case if he/she feels that personal involvement or philosophy may prejudice objective judgment.

SHU STUDENT COURT PROCEEDINGS

All Student Court proceedings are closed and confidential — open only to those directly involved in the hearing (Justices, Court Advisor, Accused, his/her Advisor, Complainant, and witnesses whose testimony the court has deemed relevant). All witnesses must submit written statements at least 48 hours prior to the hearing date.

The Justices will then call in separately — complainant, accused — if he/she chooses to testify —, and any witnesses whose testimony the Court feels needs to be heard in person. Each will testify and respond to reasonable, fact-seeking questions from the Court members. The Chief Justice and the Court Advisor are responsible for seeing that the proceedings are conducted in a fair and orderly manner.

Following testimony, the Court discusses the case and arrives at its decision of guilt or innocence. (Five Justices shall constitute a voting quorum). If the verdict is guilty, the Court then discusses and votes upon the appropriate sanction which is then delivered as a recommendation to the Dean of Students. The recommendation is subject to the approval of the Dean of Students who will subsequently inform the charged student of the decision, the sanction (if any), and the reasoning behind it.

A student wishing to appeal a decision of the SHU Student Court must request such an appeal in writing to the Dean of Students within seven calendar days of notification of decision.

Appeal may be made only on the basis of new evidence or testimony not originally available at the hearing or an error in the Court's proceedings. Simple disagreement or dissatisfaction will not be legitimate grounds for appeal. The discretion to accept an appeal lies solely with the Dean of Students.

STUDENTS' RIGHTS BEFORE SHU JUDICIAL BOARD/STUDENT COURT

When electing to appear before either the SHU Judicial Board or the SHU Student Court, a student charged with a violation has the following rights:

- 1) The right to select an advisor (who must be a member in good standing of the SHU community) to appear with and consult with during the hearing.
- 2) The right to be advised of the nature of the charge(s) against him/her, the full evidence against him/her, the name of the person(s) making the charge, and the names and testimony of adverse witnesses. The student will also have the opportunity to rebut any unfavorable testimony or inferences.
- 3) The right to present the testimony of any competent witness who has knowledge material and pertinent to the case, provided such witnesses submit written testimony at least 48 hours prior to the hearing. The Court/Board will examine and evaluate the evidence to determine whose testimony will be heard in person.
- 4) The right to a delay of up to five calendar days, provided a legitimate and significant excuse is present in the opinion of the Dean of Students.
- 5) The right to decline to give testimony which might be self-incriminating. Exercising this right shall **not** be considered evidence of guilt.
- 6) The right to be absent from the proceedings without excuse. The hearing, however, will proceed in the student's absence, and a decision will be rendered based on the evidence presented.
- 7) The right to be made aware of the result of the hearing and the reasoning behind the decision.
- 8) The right to request in writing an appeal of the decision within seven days. Appeal may be made only on the basis of new evidence or testimony not originally available for the hearing or in the case of an error in the proceedings. Disagreement or dissatisfaction with the decision will not be legitimate grounds for appeal. Decisions of the Student Court and other decisions involving sanctions less serious than suspension or dismissal may be appealed to the Dean of Students. Decisions involving suspension or dismissal may be appealed to the Vice-President for Student Services. The discretion to accept an appeal lies solely with the Dean or Vice President. The Vice President for Student Services has the final authority in all disciplinary matters.
- 9) The right to waive his/her right to a court/Board hearing and have his/her case heard by the Dean of Students.

CASES BEFORE THE DEAN OF STUDENTS

Any student whose case is assigned to either the SHU Judicial Board or the SHU Student Court for a hearing may opt to have the case heard and resolved directly by the Dean of Students. Less serious cases will be decided without formal proceedings by the Dean of Students.

Any student charged with serious misconduct that could lead to suspension or dismissal and who exercises his/her option for a hearing before the Dean of Students instead of the SHU Judicial Board has the following rights:

- 1) The right to be informed of the full nature of the charge(s), the name of the person making the charge, and names/testimony of witnesses against him/her.

- 2) The right to answer any unfavorable implications from the testimony.
- 3) The right to provide the Dean of Students with the names of any witnesses with relevant personal knowledge of the case. These witnesses must make an appointment with the Dean of Students and submit written statements reflecting their knowledge.
- 4) The right — without prejudicial implication — to decline to give testimony which might be self-incriminating.
- 5) The right to be absent from any proceedings without excuse. The process, however, will move forward in his/her absence.
- 6) The right to be informed of the decision and the reasoning behind it.
- 7) The right to request an appeal of the decision in writing to the Vice President for Student Services, but only on the basis of new evidence or information not originally available at the hearing and only within seven calendar days of notification. The discretion to allow an appeal lies solely with the Vice President for Student Services.

Once a student opts for a proceeding before the Dean of Students, instead of a Judicial Board hearing, the Dean of Students will call for and examine written statements by those involved (including witnesses) and by anyone else who the Dean of Students feels has information bearing on and relevant to the case.

The Dean of Students will then call in for questioning anyone whose in person testimony he determines can be important.

The Dean of Students will then determine guilt or innocence and any appropriate sanction and so notify the charged student. This is an informal proceeding, however, not as involved as a Judicial Board Hearing.

SANCTIONS

The following disciplinary sanctions are available to the Dean of Students:

- 1) **Disciplinary Warning:** A written statement to the student alerting him/her that his/her behavior or action is inappropriate and harmful to the University environment. It also notifies the student that similar or additional negative behavior will merit more serious sanctions.
- 2) **Class 1 Probation:** A student is issued one final warning before his/her University activities are restricted. During the specified period — a minimum of one semester — the student's behavior and activity will be closely observed to insure that positive changes are occurring.
- 3) **Class 2 Probation, Restrictive Probation:** This serious sanction limits a student's University activities for a specified period of at least one year. A student on Restrictive Probation may **not** represent the University (sports, clubs, etc.) or participate in any University activity (Student Government, clubs, intramurals, etc.). The student must also keep scheduled appointments with the Dean of Students.
- 4) **Restitution:** A student may be charged for damages or loss resulting from his/her behavior or actions. The student will be presented with a written bill, and failure to pay will result in additional sanction.

- 2) The right to answer any unfavorable implications from the testimony.
- 3) The right to provide the Dean of Students with the names of any witnesses with relevant personal knowledge of the case. These witnesses must make an appointment with the Dean of Students and submit written statements reflecting their knowledge.
- 4) The right — without prejudicial implication — to decline to give testimony which might be self-incriminating.
- 5) The right to be absent from any proceedings without excuse. The process, however, will move forward in his/her absence.
- 6) The right to be informed of the decision and the reasoning behind it.
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- 4) **Restitution:** A student may be charged for damages or loss resulting from his/her behavior or actions. The student will be presented with a written bill, and failure to pay will result in additional sanction.

- 5) **Suspension:** Suspension is an interruption in studies for an indefinite period of time — at least one semester. A suspended student is not permitted on campus, and credits earned at other institutions while on suspension may **not** be applied to an SHU degree. To remove a suspension from the academic record, a student must file a written request for reconsideration to the Dean of Students.
- 6) **Dismissal:** This ultimate sanction separates a student from the University community. A dismissed student no longer has any connection with the University and is no longer welcome.

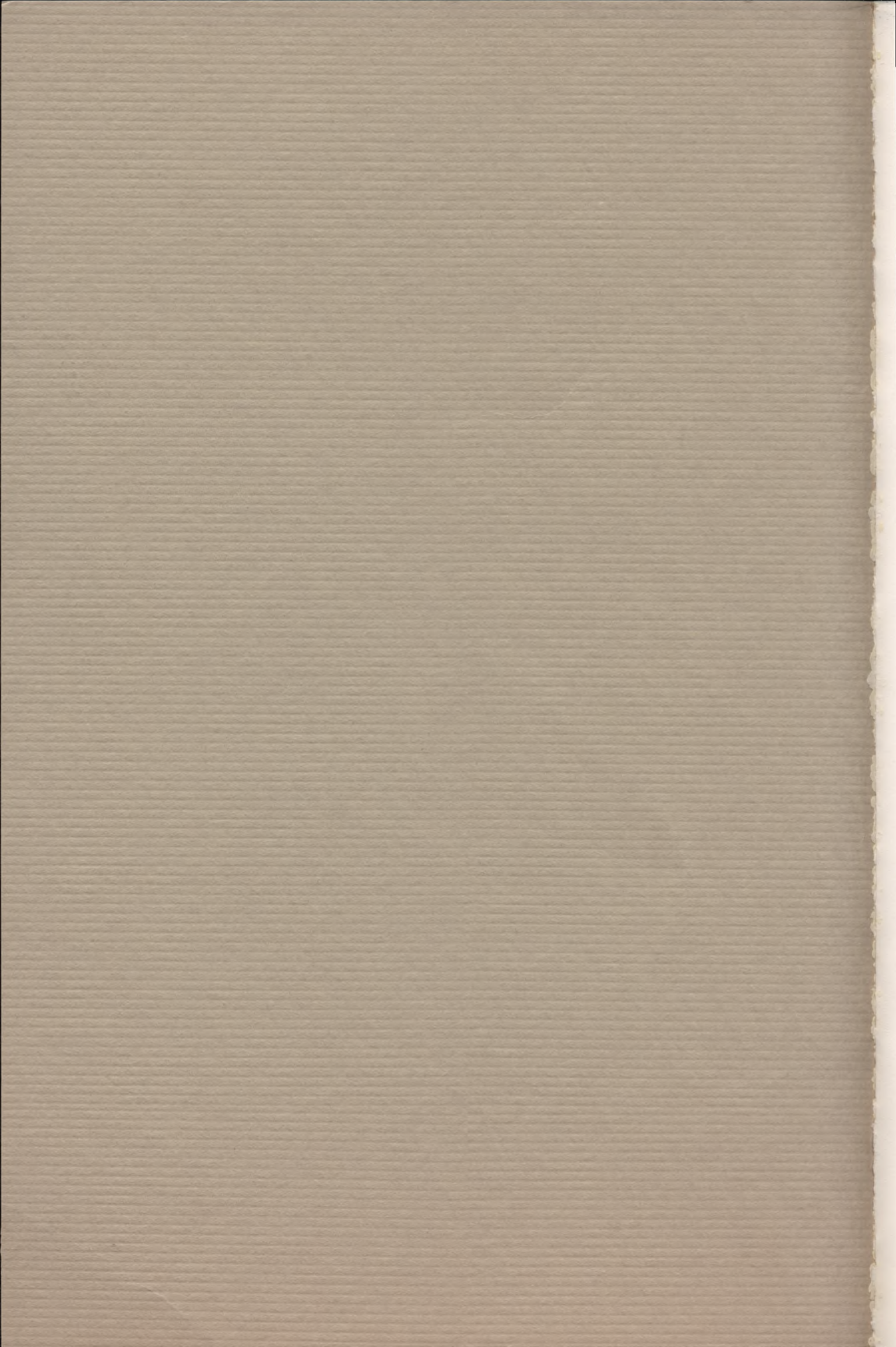
In addition to the above sanctions, when appropriate, the Dean of Students may require that a student make and keep appointments with an appropriate University office (University Counselor, e.g.) for evaluation or treatment as a condition of continued enrollment or readmission.

All disciplinary records, including sanctions, are confidential and kept on file in the office of The Dean of Students. The sanctions of suspension and dismissal become part of a student's academic record (readmittance to the University may remove a suspension from a student's academic record). All other disciplinary records are destroyed upon a student's graduation.

Parents/Guardians who provide 50% or more of a student's tuition will be notified of disciplinary actions and sanctions. Consent to notify Parents/Guardians is presumed unless a student notifies the Dean of Students to the contrary in writing.

The SHU Disciplinary Process does not relieve a student from obligations before local, state, and federal authorities. Violations of local, state, and federal laws will be enforced by the appropriate authority.





A SENIOR LOOKS BACK

I wish I'd known...

- ...that college takes quite a bit of self-discipline and hard work. It's not one big party;
 - ...that college does not owe anyone an education. It merely provides the services and opportunities needed to acquire one. The responsibility rests with you;
 - ...that one must pre-register in order to be sure of getting the courses wanted;
 - ...that much money can be saved buying used books in the bookstore;
 - ...that book receipts should be saved in the event that certain books have to be returned, as frequently happens;
 - ...that one can find a parking space nearer to class by leaving a few minutes earlier in the morning;
 - ...that it is far better to walk into class late than to skip class because of the fear of lateness;
 - ...that it is best not to ever skip classes, as good attendance can sometimes make the difference on a borderline grade at the end of the semester;
 - ...that one should not be afraid to ask questions, or think a question is dumb;
 - ...that if one keeps up with one's homework, last minute panic can be avoided;
 - ...that the best way to study is to review frequently instead of trying to memorize everything the night before an exam;
 - ...that there is no one to insist on getting homework done before taking off for a weekend — except yourself;
 - ...how vastly important good reading habits are;
 - ...that one should try to plan one's four years so as not to have to pile on extra courses during the summer. Summer work cannot meet the qualitative standards of coursework offered during the regular academic year. Time simply does not permit;
 - ...how helpful teachers really can be, and how they are not only educators, but potential friends as well;
 - ...that college is not just books and papers. It is also socializing, expanding and rounding one's personality by meeting others. Get involved in campus events, mixers, coffeehouses, rallies, as well as lectures, seminars, and symposia. Meet people. Have fun;
 - ...that it is easy to be a follower, but to be a leader requires courage, sometimes lots of it. A follower has no enemies. A leader inevitably has some, the number depending on the cause he supports;
 - ...that a college benefits from one's personal input. Sometimes even one voice can be influential and effective in accomplishing changes, if it is heard. Run for student office, the Senate. Participate in and support the departmental clubs. Be an instrument for change and improvement, not just a critical spectator.
- I wish I'd known how short four years are when you look on them in retrospect.

Cathie Corcoran, Class of 1983

